

THE BALOCHISTAN INFORMATION DEPARTMENT (BPS-16 AND ABOVE) SERVICE RULES, 2016

Service Rules No. XLIV of 2016

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THE BALOCHISTAN INFORMATION DEPARTMENT (BPS-16 AND ABOVE) SERVICE

" These rules have been issued by the Services and General Administration Department, Government of Balochistan, vide its Notification No. SOR-II (12)4/2016-S&GAD/3980-4029, dated 29" November, 2016; published in the Balochistan Gazette (Extraordinary) No. 185, dated 29" November, 2016.

RULES, 2016

NOTIFICATION

[29" November, 2016]

No. SOR-II (12)4/2016-S&GAD/3980-4029. —_In exercise of powers conferred by Section 25 of the Balochistan Civil Servants Act, 1974', (Act No. IX of 1974) the Government of Balochistan is pleased to make the following rules regulating the recruitment to the Balochistan Information Department (BPS-16 and above) Service, and prescribing conditions of service for the persons appointed thereto, namely: —

THE BALOCHISTAN INFORMATION DEPARTMENT (BPS-16 AND ABOVE) SERVICE
RULES, 2016

Service Rules No. XLIV_of 2016

PART I— GENERAL

1. Short title and commencement.— _ (1) These rules may be called "the Balochistan Information Department (BPS-16 and above) Service Rules, 2016".

(2) They shall come into force at once.

2. Definitions. — (1) In these rules, unless there is anything repugnant in the subject or context, —

(a) "Act" means the Balochistan Civil Servants Act, 1974? (Act No. IX of 1974);

(b) "Appendix" means the Appendix annexed to these rules;

(c) "Appointing Authority" means the appointing authority as specified in rule 4;

(d) "Board" means a Board of Intermediate and Secondary Education established by law in Pakistan or any other educational authority or institution declared by Government in consultation with Commission to be a Board for the purpose of these rules;

(e) "Basic Pay Scales (BPS)" means the Basic Pay Scale of a post as specified in column 2 of the Appendix and such other post in the Service as may be specified by the Government from time to time for the purpose of these rules;

(f) "Commission" means the Balochistan Public Service Commission';

(g) "Department" means the Balochistan Information Department?;

1 Balochistan Act IX of 1974; passed by the Balochistan Assembly on 19" June, 1974; assented to by the Governor of

Balochistan; and published in the Balochistan Gazette (Extraordinary) No. 41 dated 20" July, 1974.

Commission constituted under the Balochistan Public Service Commission Act, 1989 (Act II of 1989); published in the Balochistan Gazette (Extraordinary) No. 88, dated 23rd May, 1989; and earlier to that constituted under the Balochistan Ordinance II of 1978 (repealed) and the Balochistan Act IV of 1974 (repealed).

That is an Administrative Department of the Government of Balochistan, see Schedule II, S. No. 18 of the Balochistan Government Rules of Business, 2012, published in Balochistan Gazette (Extraordinary) No. 115, dated 14th December, 2012.

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(h) "Government" means the Government of Balochistan;

(i) "Initial recruitment" means appointment made otherwise than by promotion or transfer from another Service/ Department/Post;

(Gj) "Post" means a post specified in column 2 of the Appendix and such other post in the Service as may be specified by the Government from time to time for the purpose of these rules;

(k) "Provincial Selection Board" means a Board constituted by Government under rule 6-A of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009!;

(1) "Recognized Institute" means any institute established by law in Pakistan or any other Institute declared by the Government in consultation with the Commission to be a recognized Institute for the purpose of these rules;

(m) "Recognized University" means any University established by law in Pakistan or any other University declared by the Government in consultation with the Commission to be a recognized University for the purpose of these rules;

(n) "Rules" means the Balochistan Information Department (BPS-16 and above) Service Rules, 2016;

(o) "Service" means the Balochistan Information Department (BPS-16 and above) Service; and

(p) "Subordinate Service" means the Balochistan Public Relation Department Subordinate (BPS-1 to 15) Service?.

(2) Words and expressions used but not defined herein above sub-rule (1), unless the context otherwise requires, shall have the same meanings as assigned to them in the Act.

PART II— RECRUITMENT

3. Eligibility and Composition of the Service. — (1) No person who is married to a foreign national shall be eligible for appointment to the Service.

(2) The restriction imposed hereinabove sub-rule (1), may be relaxed by Government in case of a person who is married or proposed to marry a foreign national of any country recognized by the Government of Pakistan.

(3) The Service shall comprise of the posts as specified in column 2 of the Appendix and such other posts as may be determined by Government from time to time.

4. Appointing Authority. — Appointment to the posts in the Service shall be made by the appointing authority as specified in rule 4 of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009°.

1 Rules issued by the Services and General Administration Department, Government of Balochistan, vide its Notification No.

SORI-5(13)1/S&GAD/2007/1857-1956, dated 27" October, 2009; and published in the Balochistan Gazette (Extraordinary) No 165, dated 27" October, 2009.

For Service Rule see Service Rules No. XXVIII of 2017 issued by the Services and General Administration Department vide its Notification No. SOR-II(12)3/2017-S&GAD/1955-2004, dated 3" April, 2017.

Rules issued by the Services and General Administration Department, Government of Balochistan, vide its Notification No. SORI-5(13)1/S&GAD/2007/1857-1956, dated 27" October, 2009; and published in the Balochistan Gazette (Extraordinary) No 165, dated 27" October, 2009.

5. Method of Recruitment.— (1) The appointment to the posts and Basic Pay Scales of the post in the Service shall be as specified in column 4 of the Appendix.

(2) All the posts for initial recruitment shall be filled from amongst the candidates domiciled/local of Balochistan.

6. Age. —No person, who is less than 18 years or more than 28 years of age shall be appointed to the Service by initial recruitment:

Provided that only the upper age limit may be relaxed in terms of rules 3 and 4 of the Balochistan Government Initial Appointment to Civil Service Posts (Age and Relaxation of Upper Age Limit), Rules, 2012!.

7. Qualification. — (1) No person shall be appointed to a post and Basic Pay Scale in Service by Initial recruitment, unless he possesses the qualifications prescribed for the post in column 3 of the Appendix.

(2) No person, not already in Government Service, shall be appointed to the Service unless he produces a certificate of character from the Principal/Academic Officer of the academic institution last attended and also certificates of character from two other responsible persons/gazetted officers, not being his relatives and who are well acquainted with his character and antecedents.

(3) No person shall be appointed by initial recruitment to the Service unless he is declared to be physically fit by the Medical Board constituted by the Government for the purpose.

PART II — CONDITIONS OF SERVICE

8. Probation.— A person appointed to a post in the Service on regular basis shall remain on probation for a period as prescribed in rule 2-A of the Balochistan Civil Servants (Confirmation) Rules, 2012.

9. Confirmation. — After satisfactory completion of the probationary period, a civil servant appointed on probation under rule 8, provided that he holds a substantive post, shall be eligible for confirmation in service or a post or a Basic Pay Scale as prescribed in rule 20 of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009? and in rule 3 of the Balochistan Civil Servants (Confirmation) Rules, 2012!.

10. Seniority. — (1) The inter se seniority of the members of the Service appointed to the posts in the same Basic Pay Scale shall be determined as prescribed in rule 21 of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009? and in the Balochistan Civil Servants (Seniority) Rules, 20084.

11. Liability to Transfer and Serve.— The members of the Service shall be liable to

* Rules issued by the Services and General Administration Department, Government of Balochistan, vide its Notification No. S

(R-I) 3 (12)/2013-S&GAD/808-907, dated 25" February, 2013; and published in the Balochistan Gazette (Extraordinary) No. 35, dated 25" February, 2013.

Rules issued by the Services and General Administration Department, Government of Balochistan, vide its Notification No. S.C.(R-1D)1(16)/2012-S&GAD/961-1060, dated 16" April, 2012; and published in the Balochistan Gazette (Extraordinary) No. 29, dated 16" April, 2012.

Rules issued by the Services and General Administration Department, Government of Balochistan, vide its Notification No. SORI-5(13)1/S&GAD/2007/1857-1956, dated 27" October, 2009; and published in the Balochistan Gazette (Extraordinary) No. 165, dated 27" October, 2009.

Rules issued by the Services and General Administration Department, Government of Balochistan, , vide its Notification No.SORI.1(17)S&GAD/2007/929-1030 dated 25th August, 2008; and published in the Balochistan Gazette (Extraordinary) No. 222, dated 25" August, 2008.

(a) transfer anywhere in Balochistan; and

(b) to serve in any department of Government or any local authority or statutory body setup or established by Government:

Provided that where a member of the Service is required to serve in a post outside his Service or cadre, his terms and conditions of service as to his pay shall not be less favourable than those to which he would have been entitled, if he has not been so required to serve.

12. General Rules. — In all matters not expressly provided for in these rules, members of the Service shall be governed by such rules as have been or may hereafter be prescribed by the Government and made applicable to them.

13. Relaxation. — Any provision of these rules, for reasons to be recorded in writing, may be relaxed in individual cases, if Government is satisfied that a strict application of the rules would cause undue hardship to the individual concerned:

Provided that wherever such relaxation involves a question on which consultation with the Commission is mandatory, the Commission shall be consulted before the relaxation is made.

14. Delegation. — The Government may delegate all or any of its powers under these rules, to any officer subordinate to it.

15. Repeal. — The Balochistan Information Department (BPS-16 and above) Service Rules, 1981', are hereby repealed.

BY ORDER OF
GOVERNOR BALOCHISTAN

CHIEF SECRETARY
GOVERNMENT OF BALOCHISTAN

(See Appendix on next page)

These rules were issued by the Services and General Administration Department, Government of Balochistan, vide its

Notification No. SOR(2)51/S&GAD-79, dated 27" January, 1981. Now repealed by R. 15.

APPENDIX

{See rule 2 (1) (b) 3 (3), 5 & 7(DkL

Nomenclature and
basic pay scale
(BPS) of the Post

Minimum qualification for
initial recruitment

Director General
Public Relation,

(BPS-20).
Director Public
Relations,

(BPS-19).

Deputy Director
Public Relation,

(BPS-18).

Deputy Director
Films and
Publications,

(BPS-18).

Deputy Director
(Accounts),

(BPS-18).

Method of recruitment

By transfer from amongst the
BCS and BSS officers.

By promotion from amongst
the members of the Service
holding the post of Deputy
Director Public Relations
(BPS-18) having at least
twelve (12) years' service in
BPS-17 and above, on
seniority cum fitness basis;
and have successfully
completed Mid Career

Management Course
(MCMC).

By promotion from amongst
the members of the Service
holding the post of Assistant
Director Public Relations
(BPS-17) having at least five
(5) years' — service, on
seniority cum fitness basis.

By promotion from amongst
the members of the Service
holding the post of Assistant
Director, Films and
Publication (BPS-17) having
at least five (5) years' service,
on seniority cum fitness basis.

By promotion from amongst
the members of the Service
holding the post of Accounts
Officer (BPS-17) having at

Senior
Administrative
Officer,

(BPS-18).

Assistant Director
Public Relations,

(BPS-17).

Assistant Director
(Films and
Publication),

(BPS-17).

Assistant Director
(Female),
(BPS-17).

Master's Degree at least in
Second Division in
Journalism or Mass
Communication or English
or International Relation
from a recognized
University; and

having at least three (3)
years' post qualification

experience
Journalism/Mass
Communications
Government/Semi-
Government office, news
agency or a _ daily
newspaper.

Bachelor's Degree at least
in Second Division from a
recognized University;

and

having at least five (5)
years'
producing
films in an Institution of
repute.

experience in
documentary

Master's Degree at least in
Second Division in Journalism

Mass Communication or

least five (5) years' service as
such, on seniority cum fitness
basis.

By promotion from amongst
the members of the Service
holding the posts of
Administrative Officer (BPS-
17) and Private Secretary
(BPS-17) having at least five
(5) years' — service, on
seniority cum fitness basis.

(a) 50% by promotion from
amongst the members
of the Service holding
the post of Information
Officer (BPS-16)
having at least three (3)
years' service as such,
on seniority cum fitness
basis; and

50% by
recruitment.

initial

75% by promotion from
amongst the members
of the Service holding
the post of Cameraman
(BPS-16)
least three (3) years'
having at

service aS such, on
seniority cum fitness
basis; and

25% by
recruitment.

initial

75% by promotion from
amongst the members
of the Service holding

English or International Relation the post of Information

from a recognized University. Officer (Female) (BPS-16) having at least three (3) years' service as such, on seniority cum fitness basis; and

25% by initial recruitment.

Administrative By promotion from amongst Officer, the members of the Service (BPS-17). holding the post of Superintendent (BPS-17) having at least three (3) years' service as such, on seniority

cum fitness basis.

Accounts Officer, Master's Degree at least in | (a) 75% by promotion from (BPS-17). Second Division i amongst the members

Commerce from a of the Service holding

recognized University; or the post of Assistant Accounts Officer (BPS-16) having at least three (3) years' service as such, on seniority cum

Degree at least in Second Division in Chartered Accountancy (CA) from a recognized Institute of Chartered Accountants of Pakistan; or 25% by initial recruitment.

fitness basis; and

Degree at least in Second Division in Cost and Management Accounting (CMA) from a recognized Institute of Cost and Management Accountants of Pakistan; or

Bachelor's Degree at least in Second Division in Business Administration from a recognized

University.

Computer Master's Degree at least in 75% by promotion from
Programmer, Second Division in Computer amongst the members
(BPS-17).

Science or Information of the Service holding
Technolog Software the post of Computer

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Assistant Director
(Photography),
(BPS-17).

Private Secretary,
(BPS-17).

Superintendent,
(BPS-17).

Computer
Operator,

(BPS-16).

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Engineering or equivalent
relevant

recognized

qualification in the
subject from a
University.

Bachelor's Degree at least
in Second Division from a
recognized University;

and

having at least five (5)

years'
Photography

experience in
from
Institution of repute.

Bachelor's Degree at least in
Second Division in Computer
Science or Information
Technology or

qualification in the
subject from a
University.

equivalent
relevant
recognized

Operator (BPS-16)
having at least three (3)
years' service as such,
on seniority cum fitness

basis; and

25% by initial
recruitment.

75% by promotion from
amongst the members
of the Service holding
the post of Chief
Photographer-cum-
Camera Man (BPS-16)
having at least three (3)
years' service as such,
on seniority cum fitness
basis; and

(b) 25% by
recruitment.

initial

By promotion from amongst
the members of the Service
holding the post of Assistant
Private Secretary (BPS-16)
having at least three (3) years'
service as such, on seniority
cum fitness basis.

By promotion from amongst
the members of the
Subordinate Service holding
the post of Assistant (BPS-16)
having at least three (3) years'
service as such, on seniority
cum fitness basis.

75% by promotion from
amongst the members
of the Subordinate
Service holding the post
of Assistant Computer
Operator (BPS-12)
having at least three (3)

ears' service as such,

on seniority cum fitness basis; and

25% by initial recruitment.

Production Officer Bachelor's Degree at least 75% by promotion from (Video Films), in Second Division from a amongst the members (BPS-16). recognized University; of the Subordinate

and Service holding — the posts of Video Film Editor (BPS-14) and Sound Recordist (BPS-13) having at least three (3) years' service as such, on seniority cum

having at least three (3) years' experience in operating Video Camera and related equipment and producing Video Films.

fitness basis; and

25% by initial recruitment.

Information Bachelor's Degree at least in 75% by promotion from Officer, Second Division _ preferably amongst the members (BPS-16). Journalism as a subject from a of the Subordinate recognized University. Service holding — the posts of Article Writer (BPS-11), Script Writer (BPS-11) and Translator (BPS-11) having at least three (3) years' service as such, on seniority cum fitness basis; and

25% by initial recruitment.

Information Officer | Bachelor's Degree at least in | By initial recruitment.

(Female), Second Division _ preferably (BPS-16) Journalism as a subject from a , recognized University.

Chief By promotion from amongst Photographer-cum- the members of _ the

Camera Man, Subordinate Service holding
the post Photographer (BPS-

(BPS-16). ; ;
8) having at least six (6)

ears' service as such, on

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Assistant, Bachelor's Degree from a] (a) 75% by promotion from recognized University; amongst the members and of the Service holding the post of Senior Clerk (BPS-14) having at least three (3) years'

(BPS-16).

having at least three months office Automation

Certificate in Computer ; service as such, on

seniority cum fitness basis; and

operations from a recognized Institute.

25% by initial recruitment.

Assistant Accounts | Bachelor's Degree at least in | By initial recruitment. Officer, Second Division in Commerce (BPS-16). or Business Administration from

a recognized University.

Cameraman, Higher Secondary School 50% by promotion from Certificate from a amongst the members

(BPS-16). - ; recognize Board; and of the Subordinate

having at least three (3) Service holding the post

years' experience in the relevant field.

of Assistant Cameraman (BPS-11) having at least three (3) years' service as such, on seniority cum fitness basis; and

50% by initial recruitment.

Assistant Private By promotion from amongst Secretary, the members of the

Subordinate Service holding
the post of Stenographer
(BPS-14) having at least three
(3) years' service as such, on
seniority cum fitness basis".

(BPS-16).

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