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ISSUE OF BALOCHISTAN GAZETTE, CHB TaN

SERVICES AND GENERAL ADMINISTRATION
DEPARTMENT
(Regulations Section-II)

Dated Quetta, the yf, March, 2021

NOTIFICATION

No.SOR-II(11)4/2021-S&GAD/ ell —(Ro. In exercise of the powers conferred by

Section 25 of the Balochistan Civil Servants Act, 1974 (Act No. IX of 1974), the Government of Balochistan is pleased to make the following rules regulating the recruitment to the Balochistan Irrigation Department Miscellaneous Posts (BPS-16 and above) Service, and

prescribing conditions of service for the persons appointed thereto, namely:-

THE BALOCHISTAN IRRIGATION DEPARTMENT
MISCELLANEOUS POSTS (BPS-16 AND ABOVE)
SERVICE RULES, 2021

Service Rules VI of 2021

PART-I-GENERAL

= title and commencement.— (1) These rules may be called "the Balochistan

Irrigation Department Miscellaneous Posts (BPS-16 and above) Service Rules, 2021".

(2) They shall come into force at once.

2; Definitions.—(1) In these rules, unless there is anything repugnant in the subject or context,-

(a) "Act" means the Balochistan Civil Servants Act, 1974 (Act No.IX of 1974);

(b) "Appendix" means the Appendix annexed to these rules;

(c) "Appointing Authority" means the appointing authority as specified in rule 4;

(d) "Board" means a Board of Intermediate and Secondary Education established

by law in Pakistan or any other educational authority or institution declared by Government in consultation with Commission to be a Board for the

purpose of these rules,

(ce) "Basic Pay Scale (BPS)" means the Basic Pay Scale of a post as specified in column 2 of the Appendix and such other post in the Service as may be specified by the Government from time to time for the purpose of these rules;

(f) "Commission" means the Balochistan Public Service Commission;

(g) "Department" means the Balochistan Irrigation Department;

(h) "Government" means the Government of Balochistan;

(i) "Initial recruitment" means appointment made otherwise than by promotion or transfer from another Service/ Department /Post,

(j) "Post" means a post as specified in column 2 of the Appendix and such other post in the Service as may be specified by the Government from time to time for the purpose of these rules;

(k) "Provincial Selection Board" means a Board constituted by Government

under rule 6-A of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009;

(l) "Recognized Institute" means any institute established by law in Pakistan or any other Institute declared by the Government in consultation with the Commission to be a recognized Institute for the purpose of these rules;

(m) "Recognized University" means any University established by law in Pakistan or any other University declared by Government in consultation with the Commission to be a recognized University for the purpose of these rules;

(n) "Rules" means the Balochistan Irrigation Department Miscellaneous Posts (BPS-16 and above) Service Rules, 2021;

(o) "Service" means the Balochistan Irrigation Department Miscellaneous Posts (BPS-16 and above) Service; and

(p) "Subordinate Service" means the Balochistan Irrigation Department Ministerial (Head Office)/ (Circle Office) (BPS-1 to 15) Service.

(2) Words and expressions used but not defined herein above sub-rule (1), unless

the context otherwise requires, shall have the same meanings as assigned to them in the

PART-II-RECRUITMENT

3. > fbi and Composition of the Service.— (1) No person who is married to a foreign national shall be eligible for appointment to the Service.

(2) The restriction imposed hereinabove sub-rule (1), may be relaxed by Government in case of a person who is married or proposed to marry a foreign national of any country recognized by the Government of Pakistan.

(3) The Service shall comprise of the posts as specified in column 2 of the Appendix and such other posts as may be determined by Government from time to time.

4. Appointing Authority.—Appointment to the posts in the Service shall be made by the appointing authority as specified in rule 4 of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009.

5. Method of Recruitment.—(1) The appointment to the posts and Basic Pay Scales of the post in the Service shall be as specified in column 4 of the Appendix.

(2) All the posts for initial recruitment shall be filled from amongst the candidates domiciled/local of Balochistan.

6. Age.—No person, who is less than 18 years or more than 28 years of age shall be appointed to the Service by initial recruitment:

Provided that only the upper age limit may be relaxed in terms of rules 3 and 4 of the Balochistan Government Initial Appointment to Civil Service Posts (Age and Relaxation of Upper Age Limit), Rules, 2012,

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Qualification— (1) No person shall be appointed to a post and Basic Pay scale in Service by Initial recruitment, unless he possesses the qualifications prescribed for the post in column 3 of the Appendix.

(2) No person, not already in Government Service, shall be appointed to the Service unless he produces a certificate of character from the Principal/Academic Officer of the academic institution last attended and also certificates of character from two other responsible persons/ gazetted officers, not being his relatives and who are well acquainted with his character and antecedents.

He ae shall be appointed by initial recruitment to the Service unless he is bé 'ph aically fit by the Medical Board constituted by the Government for the

PART-III-CONDITIONS OF SERVICE

Sayt

8. Probation A person appointed to a post in the Service on regular basis shall remain on probation for a period as prescribed in rule 2-A of the Balochistan Civil Servants (Confirmation) Rules, 2012.

cS. Confirmation.— After satisfactory completion of the probationary period, a civil servant appointed on probation under rule 8; provided that he holds a substantive post, shall be eligible for confirmation in service or a post or a Basic Pay Scale as prescribed in rule 20 of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009 and in rule 3 of the Balochistan Civil Servants (Confirmation) Rules, 2012.

10. Seniority. (1) The inter se seniority of the members of the Service appointed to the posts in the same Basic Pay Scale shall be determined as prescribed in rule 21 of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009 and in the Balochistan Civil Servants (Seniority) Rules, 2008.

11. Liability to Transfer and Serve.— The members of the Service shall be liable to—

(a) transfer anywhere in Balochistan; and

(b) to serve in any department of Government or any local authority or statutory body setup or established by Government:

Provided that where a member of the Service is required to serve in a post outside his Service or cadre, his terms and conditions of service as to his pay shall not be less favourable than those to which he would have been entitled, if he has not been so required to serve.

12. General Rules.— In all matters not expressly provided for in these rules, members of the Service shall be governed by such rules as have been or may hereafter be prescribed by the Government and made applicable to them.

13. Relaxation.— Any provision of these rules, for reasons to be recorded in

writing, may be relaxed in individual cases, if Government is satisfied that a strict

application of the rules would cause undue hardship to the individual concerned:

Provided that wherever such relaxation involves a question on which consultation with the Commission is mandatory, the Commission shall be consulted before the relaxation is made.

14. Delegation.— The Government may delegate all or any of its powers under these rules, to any officer subordinate to it.

15. Repeal.— The Balochistan Irrigation and Power Department Miscellaneous Posts

(Grade 16 and above) Service Rul ARO8D are hereby repealed.

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Vp BY ORDER OF
GOVERNOR BALOCHISTAN
CHIEF SECRETARY
BALOCHISTAN

The Chief Controller,

Printing and Stationery Department,
Balochistan, Quetta for publication

and provision of 20 copies of the Gazette.

No. Even. Dated. Even.

A copy is forwarded for information to:-

1. The Senior Member, Board of Revenue Balochistan, Quetta.

2. The Additional Chief Secretary (Dev:), GoB, P&D Department, Quetta.

3. The Chairman, Chief Minister's Inspection Team, Quetta.

4. The Principal Secretary to Governor Balochistan, Quetta.

5.7 The Principal Secretary to Chief Minister Balochistan, Quetta.

& The Secretary, GoB, Law and Parliamentary Affairs Department, Quetta with reference to his letter No.Legis: 4-67 /Law/ 1174 dated 10% February, 2021.

7. The Secretary, GoB, Irrigation Department, Quetta with reference to his letter No.SO-G/ 118-Gen:/2021/249-50 dated 25 January, 2021.

8. The Accountant General Balochistan, Quetta.

9. The Additional Secretary (Staff) to Chief Secretary Balochistan, Quetta.

10. The Secretary, Balochistan Public Service Commission, Quetta.

11. The Deputy Secretary (Services-III) S&GAD, Quetta.

12. All the Under Secretaries/Section Officers in S&GAD, Quetta.

13. The Private Secretary to Secretary S&GAD, Quetta.
14. The P.A to Additional Secretary (Regulations) S&GAD, Quetta.
15. The P.A to Deputy Secretary (Regulations) S&GAD, Quetta.

16. Master File.

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Under Secretary (Regulations-II)
S&GAD
Ph. No: 9201563

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APPENDIX

{See Rules 2 (1) (b) 3 (3), 5 & 7 (1)}

Serial | Nomenclature and

Minimum qualification for Method of recruitment

No. basic pay scale initial recruitment

(BPS) of the post

[4 2 a Se

| Director (Judicial), By promotion from amongst
(BPS-19). the members of the Service

(Head Office) {Head Office} holding the post

of Deputy Director (Claim)

(BPS-18) (Head Office) having

at least twelve (12) years'

service in BPS-17 and above,

on seniority cum fitness basis.

Ht Deputy Director

. By promotion from amongst
(Claim), | the members of the Service
(BPS- 18). holding the post of Assistant
(Head Office)

Director (Claim) (BPS-17)

{Head Office} having at least

five (5) years' service, on

}

seniority cum fitness basis.

|

3. | Deputy Director --- (a) 80% by promotion
| (Admn.), from amongst the
(BPS- 18).

members of the

LAT Service holding the

me sy: "to

fs) 4,|post of Administrative

is Dp. \-Officer (BPS-17) (Head

- Office and Circle

«Faw having at least

five (5) years' service,

— on seniority cum

fitness basis;

|| (Head Office)

provided that for the purpose of promotion a combined seniority list shall be maintained of {Head Office & Circle Office} in Head Office from the date of their regular promotion or appointment in that cadre, post and basic pay scale; and

(b) 20% by promotion from amongst the members of the Service holding the

post of Private Secretary (BPS-17) {Head Office} having at

least five (5) years' service, on seniority cum fitness basis.

Deputy Director/
Senior Sociologist,
(BPS-18).
(Circle Office)

Deputy Director

(Head Office)

Assistant _Director/
Assistant Sociologist,
(BPS-17).

(Circle Office)

Social Work at least in
Second Division from a
recognized University.

Bachelor's Degree in
Law (LL.B) at least in
Second Division from a
recognized University;

(b) having at least three (3)
years' experience as a
practicing advocate;

and

Assistant Director
(Claim),
(BPS-17).

(Head Office)

(c) having valid
Registration with
Balochistan Bar
Counsel.

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'from the date of their regular

By promotion from amongst
the members of the Service
holding the post of Assistant
Director/ Assistant Sociologist
(BPS-17) {Circle Office} having
at least five (5) years' service,
on seniority cum fitness basis.

By promotion from amongst the members of the Service holding the post of Accounts Officer (BPS-17) {Head Office & Circle Office} having at least five (5) years' service as such, on seniority cum fitness basis;

provided that for the purpose of promotion a combined seniority list shall be maintained of {Head Office & Circle Office} in Head Office

at cadre, post and basic pay

(a) 50% by promotion from amongst the members of the Service holding the post of Superintendent (BPS-17) {Head Office and Circle Offices} with at least five (5) years' service as such

and having Bachelor's

Degree in Law (LL.B),

on seniority cum

fitness basis.

provided that for the purpose of promotion a combined seniority list shall be maintained of {Head Office & Circle Office} in Head Office from the date of their regular promotion or appointment in that cadre, post and basic pay scale; and

(b) 50% by

recruitment.

Administrative Officer, (BPS-17). (Head Office and Circle Office)

By promotion from amongst the members of the Service holding the post of Superintendent (BPS-17) {Head Office and Circle Offices} having at least three (3) years' service as such, on seniority cum fitness basis.

provided that for the purpose of promotion a combined seniority list shall be maintained of {Head Office & Circle Office} in Head Office from the date of their regular promotion or appointment in that cadre, post and basic pay

scale. |

Accounts Officer, By promotion from amongst

(BPS-17). the members of the Service (Head Office and {Head Office and Circle Circle Office} Offices) holding the post of

Assistant Accounts Officer (BPS-16) having at least three (3) years service as such, on seniority cum fitness basis.

provided that for the purpose of promotion a combined seniority list shall be maintained of {Head Office & Circle Office} in Head Office

from the date of their regular promotion or appointment in that cadre, post and basic pay scale.

By promotion from amongst the members of the Service {Head Office and Circle Offices} holding the post of Assistant Private Secretary

(BPS-16) having at least three (3) years service as such, on seniority cum fitness basis.

Private Secretary,
(BPS-17).

{Head Office/Circle
Office)

For the purpose
combined seniority list of both
the services shall be
maintained from the date of
regular appointment to that
service, grade and post.

By promotion from amongst
the members of the Service
holding the post of Circle |
Head Draftsman (BPS-16)
{Circle Offices } having at least
three (3) years service as
such, on seniority cum fitness
basis.

Chief Draftsman,
(BPS-17).
(Head Office)

Superintendent,
(BPS-17).
(Head Office)

Superintendent,
(BPS-17).
(Circle Office)

Assistant Accounts
Officer,

(BPS- 16).

(Head Office)

Assistant
Secretary,
(BPS- 16).
(Head Office)

Bachelor's Degree (at
least in Second
Division) in Commerce
from a_ recognized
University; or

Degree in Cost and
Management
Accounting (CMA) from
a recognized Institute of
Cost and Management
Accounts of Pakistan;
or

ACCA qualification
from a __ recognized
Association of
Chartered Certified
Accountants/ Institute;
or

Bachelor's Degree at
least in Second Division
in Business
Administration from a
recognized University.

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By promotion from amongst
the members of the Service
{Head Office} holding the posts
of Assistants (BPS-16) having

at least three (3) years service
as such, on seniority cum
fitness basis.

25% by promotion from
amongst the members
of the Service holding
the post of Head Clerk

'a J fitness basis; and

75% by initial
recruitment.

25% by promotion from
amongst the members of
the Service (Head Office)
holding the post of
Accounts Assistant
(BPS-14) having at least
three (3) years' service
as such, on seniority
cum fitness basis; and

75% by initial
recruitment,

By promotion from amongst
the members of the Service
{Head Office} holding the post
of Stenographer (BPS-14)
having at least three (3) years
service as such, on seniority
cum fitness basis.

Assistant,
(BPS- 16).
(Head Office)

Bachelor's Degree | (a) 75% by promotion from
from a_ recognized amongst the members
University; and of the Service holding
the post of Senior
Clerk (BPS-14) (Head
Office) having at least
three (3) years' service
as such, on seniority
cum fitness basis; and

having at least three
(3) months Office
Automation Certificate
in computer
operations from a
recognized Institute.

(b) 25% by initial
recruitment.

Assistant
Officer,

(BPS- 16).
(Circle Office)

Accounts Bachelor's Degree (at

least in Second
Division) in Commerce
from a _ recognized
University; or

25% by promotion from
amongst the members of
the Service holding. the
post of Accounts
Assistant (BPS-14)
(Circle Office) having at
least three (3) years'
service as such, on
seniority cum fitness
basis; and

(b) Degree in Cost and
Management
Accounting (CMA) from
a recognized Institute of
Cost and Management

Accounts of Pakistan;

or

(b) 75% by
recruitment.

initial

ACCA
from a _ recognize
Association o

Chartered |
Accountants/ Institute;
or

Bachelor's Degree at
least in Second Division
in Business
Administration from a
recognized University.

Circle
Draftsman,
(BPS- 16).
(Circle Office)

By promotion from amongst
the members of the Service
holding the post of Divisional
Head Draftsman (BPS-13)
{Circle Offices} having at least
three (3) years service as
such, on seniority cum fitness
basis.

Assistant
Secretary,
(BPS-16).
(Circle Office)

Private By promotion from amongst
the members of the Service
holding the post of
Stenographer (BPS-14) {Circle
Office} having at least three (3)
years service as such, on
seniority cum fitness basis.

(a) 50% by promotion from amongst the members of the Service holding the post of Accounts Clerk (BPS-11) (Circle Office) having at least three (3) years' service as such, on seniority cum fitness basis; and

(a) Bachelor's Degree from a _ recognized University; and

Assistant,
(BPS- 16).
(Circle Office)

(b) having at least three (3) months Office Automation Certificate | in computer operations from a recognized Institute.

(b) 50% by initial recruitment.

By promotion from amongst the members of the Service holding the post of Accounts Clerk (BPS-11) {Circle Office} having at least three (3) years' service as such, on seniority | cum fitness basis.

By initial recruitment from

Head Clerk,
(BPS- 16).
(Circle Office)

Security Officer, Bachelor's Degree (Second

(BPS- 16). | Division) from a recognized| amongst the retired Army (Circle Office) University. Personnel of the rank of JCO or retired Inspector of Police

Personnel specifically trained for security purposes by Private Firms.

(a) 70% by promotion from amongst the members of the

Service holding the
posts of Store
Supervisor (BPS-11),
Senior Store Keeper

i (BPS-11)

j piece office} having at
least ten (10) years

“- service as such, on
seniority cum fitness
basis:

Bachelor's Degree (Second
Division) from a recognized
University.

Store Officer,
(BPS- 16).
(Circle Office)

For the purpose
combined seniority list
of the cadres shall be
maintained from the
date of regular
appointment to that
cadre, grade and post;
and

(b) 30% by initial
recruitment.

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