

THE BALOCHISTAN MINES AND MINERALS DEPARTMENT (MINES
WING) TECHNICAL AND NON-TECHNICAL
(BPS-1 TO 15) SERVICE
RULES, 2017

Service Rules No. HI of 2017

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'THE BALOCHISTAN MINES AND MINERALS DEPARTMENT (MINES
WING) TECHNICAL AND NON-TECHNICAL

" These rules have been issued by the Services and General Administration Department, Government of Balochistan, vide its Notification No. SOR-II (10)36/2017-S&GAD/144-193, dated 23" January, 2017; published in the Balochistan Gazette (Extraordinary) No.17, dated 23" January, 2017.

(BPS-1 TO 15) SERVICE
RULES, 2017

NOTIFICATION

[234 January, 2017]

No. SOR-II (10)36/2017-S&GAD/144-193. In exercise of powers conferred by Section 25 of the Balochistan Civil Servants Act, 1974!, (Act No. IX of 1974) the Government of Balochistan is pleased to make the following rules regulating the recruitment to the Balochistan Mines and Minerals Department (Mines Wing) Technical and Non-Technical (BPS-1 to 15) Service, and prescribing conditions of service for the persons appointed thereto, namely: —

THE BALOCHISTAN MINES AND MINERALS DEPARTMENT (MINES WING) TECHNICAL AND NON-TECHNICAL (BPS-1 TO 15) SERVICE
RULES, 2017

Service Rules No. I of 2017

PART I— GENERAL

1. Short title and commencement.— (1) These rules may be called "the Balochistan Mines and Minerals Department (Mines Wing) Technical and Non-Technical (BPS-1 to 15) Service Rules, 2017".

(2) They shall come into force at once.

2. Definitions. — (1) In these rules, unless there is anything repugnant in the subject or context, —

(a) "Act" means the Balochistan Civil Servants Act, 1974? (Act No. IX of 1974);

(b) "Appendix" means the Appendix annexed to these rules;

(c) "Appointing Authority" means the appointing authority as specified in rule 4;

(d) "Board" means a Board of Intermediate and Secondary Education established by law in Pakistan or any other educational authority or institution declared by Government in consultation with Commission to be a Board for the purpose of these rules;

(e) "Basic Pay Scales (BPS)" means the Basic Pay Scale of a post as specified in column 2 of the Appendix and such other post in the Service as may be specified by the Government from time to time for the purpose of these rules;

(f) "Commission" means the Balochistan Public Service Commission';

1 Balochistan Act IX of 1974; passed by the Balochistan Assembly on 19" June, 1974; assented to by the Governor of Balochistan; and published in the Balochistan Gazette (Extraordinary) No. 41 dated 20" July, 1974.

Commission constituted under the Balochistan Public Service Commission Act, 1989 (Act II of 1989); published in the Balochistan Gazette (Extraordinary) No. 88, dated 23rd May, 1989; and earlier to that constituted under the Balochistan

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(g) "Department" means the Balochistan Mines and Minerals Development Department!;

(h) "Government" means the Government of Balochistan;

(i) "Initial recruitment" means appointment made otherwise than by promotion or transfer from another Service/ Department/Post;

(Gj) "Post" means a post specified in column 2 of the Appendix and such other post in the Service as may be specified by the Government from time to time for the purpose of these rules;

(k) "Recognized Institute" means any institute established by law in Pakistan or any other Institute declared by the Government in consultation with the Commission to be a recognized Institute for the purpose of these rules;

(1) "Recognized University" means any University established by law in Pakistan or any other University declared by the Government in consultation with the Commission to be a recognized University for the purpose of these rules;

(m) "Rules" means the Balochistan Mines and Minerals Department (Mines Wing) Technical and Non-Technical (BPS-1 to 15) Service Rules,

2017;

(n) "Service" means the Balochistan Mines and Minerals Department (Mines Wing) Technical and Non-Technical (BPS-1 to 15) Service; and

(o) "Selection/Promotion Committee" means the Selection/ Promotion

Committees constituted by the Department under the rule 5 of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 20097;

(2) Words and expressions used but not defined herein above sub-rule (1), unless the context otherwise requires, shall have the same meanings as assigned to them in the Act.

PART II— RECRUITMENT

3. Eligibility and Composition of the Service. — (1) No person who is married to a foreign national shall be eligible for appointment to the Service.

(2) The restriction imposed hereinabove sub-rule (1), may be relaxed by Government in case of a person who is married or proposed to marry a foreign national of any country recognized by the Government of Pakistan.

(3) The Service shall comprise of the posts as specified in column 2 of the Appendix and such other posts as may be determined by Government from time to time.

Ordinance II of 1978 (repealed) and the Balochistan Act IV of 1974 (repealed).

That is an Administrative Department of the Government of Balochistan, see Schedule II, S. No. 25 of the Balochistan Government Rules of Business, 2012, published in Balochistan Gazette (Extraordinary) No. 115, dated 14% December, 2012. Rules issued by the Services and General Administration Department, Government of Balochistan, vide its Notification No. SORI-5(13)1/S&GAD/2007/1857-1956, dated 27" October, 2009; and published in the Balochistan Gazette (Extraordinary) No. 165, dated 27" October, 2009.

4. Appointing Authority. — Appointment to the posts in the Service shall be made by the appointing authority as specified in rule 4 of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009!.

5. Method of Recruitment.— (1) The appointment to the posts and Basic Pay Scales of the post in the Service shall be as specified in column 4 of the Appendix.

(2) All the posts for initial recruitment shall be filled from amongst the candidates domiciled/local of Balochistan.

6. Age. —No person, who is less than 18 years or more than 28 years of age shall be appointed to the Service by initial recruitment:

Provided that only the upper age limit may be relaxed in terms of rules 3 and 4 of the Balochistan Government Initial Appointment to Civil Service Posts (Age and Relaxation of Upper Age Limit), Rules, 2012!.

7. Qualification. — (1) No person shall be appointed to a post and Basic Pay Scale in Service by Initial recruitment, unless he possesses the qualifications prescribed for the post in column 3 of the Appendix.

(2) No person, not already in Government Service, shall be appointed to the Service unless he produces a certificate of character from the Principal/Academic Officer of the academic institution last attended and also certificates of character from two other responsible persons/gazetted officers, not being his relatives and who are well acquainted with his character and antecedents.

(3) No person shall be appointed by initial recruitment to the Service unless he is declared to be physically fit by the Medical Board constituted by the Government for the purpose or a Government Medical Officer not below the rank of District Health Officer, as the case may be.

PART II — CONDITIONS OF SERVICE

8. Probation. — A person appointed to a post in the Service on regular basis shall remain on probation for a period as prescribed in rule 2-A of the Balochistan Civil Servants (Confirmation) Rules, 2012.

9. Confirmation. — After satisfactory completion of the probationary period, a civil servant appointed on probation under rule 8, provided that he holds a substantive post, shall be eligible for confirmation in service or a post or a Basic Pay Scale as prescribed in rule 20 of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009° and in rule 3 of the Balochistan Civil Servants (Confirmation) Rules, 2012!.

10. Seniority. — (1) The inter se seniority of the members of the Service appointed to the posts in the same Basic Pay Scale shall be determined as prescribed in rule 21

Rules issued by the Services and General Administration Department, Government of Balochistan, vide its Notification No. S.C. (R-D 3 (12)/2013-S&GAD/808-907, dated 25" February, 2013; and published in the Balochistan Gazette (Extraordinary) No. 35, dated 25" February, 2013.

Rules issued by the Services and General Administration Department, Government of Balochistan, vide its Notification No. S.O. (R-1)1(16)/2012-S&GAD/961-1060, dated 16" April, 2012; and published in the Balochistan Gazette (Extraordinary) No. 29, dated 16" April, 2012.

Rules issued by the Services and General Administration Department, Government of Balochistan, vide its Notification No. S.O. (R-1)1(16)/2012-S&GAD/961-1060, dated 16" April, 2012; and published in the Balochistan Gazette (Extraordinary) No. 29, dated 16" April, 2012.

of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009? and in the Balochistan Civil Servants (Seniority) Rules, 2008'.

11. Liability to Transfer and Serve.— The members of the Service shall be liable to

(a) transfer anywhere in Balochistan; and

(b) to serve in any department of Government or any local authority or statutory

body setup or established by Government:

Provided that where a member of the Service is required to serve in a post outside his Service or cadre, his terms and conditions of service as to his pay shall not be less favourable than those to which he would have been entitled, if he has not been so required to serve.

12. General Rules. — In all matters not expressly provided for in these rules, members of the Service shall be governed by such rules as have been or may hereafter be prescribed by the Government and made applicable to them.

13. Relaxation. — Any provision of these rules, for reasons to be recorded in writing, may be relaxed in individual cases, if Government is satisfied that a strict application of the rules would cause undue hardship to the individual concerned:

Provided that wherever such relaxation involves a question on which consultation with the Commission is mandatory, the Commission shall be consulted before the relaxation is made.

14. Delegation. — The Government may delegate all or any of its powers under these rules, to any officer subordinate to it.

15. Repeal. — The Balochistan Mines and Minerals Department (Mines Wing) Technical and Non-Technical (Grade-1 to 15) Service Rules, 2004', are hereby repealed.

BY ORDER OF
GOVERNOR BALOCHISTAN

CHIEF SECRETARY
GOVERNMENT OF BALOCHISTAN

(See Appendix on next page)

1 Rules issued by the Services and General Administration Department, Government of Balochistan, , vide its Notification No.SORI.1(17)S&GAD/2007/929-1030 dated 25th August, 2008; and published in the Balochistan Gazette (Extraordinary) No 222, dated 25" August, 2008.

These rules were issued by the Services and General Administration Department, Government of Balochistan, vide its Notification No. SOR-II(10)36/S&GAD-04/896-933, dated 10" July, 2004. Now repealed by R.15. It repeals the earlier Balochistan Inspectorate of Mines Ministerial (Grade 1 to 15) Service Rules, 1982.

(TECHNICAL POSTS)

Nomenclature and
basic pay scale
(BPS) of the Post

Rescue Supervisor,
(BPS-14).

Wireless
Supervisor,

(BPS-14).

APPENDIX

{See rule 2 (1) (b) 3 (3), 5 & 7(DkL

Minimum qualification for

initial recruitment

Secondary Schools
Certificate from a
recognized University or
Board; and

Underground Sirdar
Certificate of
Competency.

Secondary Schools
Certificate from a
recognized University or
Board; and

Underground Sirdar
Certificate of
Competency.

Three (3) years' Diploma in
Associate Engineering (DAE)

Electronics from a
recognized Institute.

Method of recruitment

(a) 50% by _ promotion

from amongst the members of the Service holding the post of Rescue Crewman (BPS-9) having at least three (3) years' service as such, on seniority cum fitness basis; and

50% by initial recruitment.

50% by promotion from amongst the members of the Service holding the post of Rescue Crewman (BPS-9) having at least three (3) years' service as such, on seniority cum fitness basis; and

50% by initial recruitment.

50% by promotion from amongst the members of the Service holding the post of Wireless Mechanic (BPS-7) having at least three (3) years' service as such, on seniority cum fitness basis; and

Mechanical
Foreman,

(BPS-14).

Electrical Foreman,

(BPS-14).

Transport
Supervisor,

(BPS-14).

Senior Wireless
Mechanic,

(BPS-12).

Senior Wireless
Operator,

(BPS-12).

Three (3) years' Diploma in
Associate Engineering (DAE)
in Mechanical from a
recognized Institute.

Three (3) years' Diploma in
Associate Engineering (DAE)
in Electrical from a recognized
Institute.

Three (3) years' Diploma in
Associate Engineering (DAE)
in Mechanical Technology from
a recognized Institute.

Three (3) years' Diploma in
Associate Engineering (DAE)
in _ Electronics from a
recognized Institute.

(b) 50% by initial
recruitment.

By initial recruitment.

By initial recruitment.

(a) 50% by _ promotion from amongst the members of the Service holding the post of Driver (BPS-4) having at least five (5) years' Service as such, with Secondary Schools Certificate on seniority cum fitness basis; and

50% by initial recruitment.

(a) 50% by _ promotion from amongst the members of the Service holding the post of Wireless Mechanic/Wireless Operator (BPS-7) having at least three (3) years' Service as such, on seniority cum fitness basis; and

50% by initial recruitment.

By promotion from amongst the members of the Service holding the post of Wireless Operator (BPS-7) having at least three (3) years' service

as such, on seniority cum fitness basis.

Mines Surveyor, Surveyor's Certificate | By initial recruitment. (BPS-11). from a recognized

Institute or equivalent

qualification;

Mines Surveyor's Certificate of Competency granted under the Regulations made under the Mines Act, 1923;

Preference to be given to those having two (2) years' experience in Mine Surveying.

Draftsmen, Three (3) years' Diploma of | By initial recruitment. (BPS-11). Associate . Engineers in Draftsmanship from a

recognized University/ Institute.

Rescue Crewmen, Secondary Schools | By initial recruitment.

Certificate from a recognized University or Board; and

(BPS-9).

Underground Sirdar's Certificate of Competency with gas testing qualifications.

Cess Inspector, I. Com/ D. Com from a | By initial recruitment. (BPS-9). recognized Board.

Film Projectionist, Secondary Schools | (a) 50% by promotion (BPS-8). Certificate with Computer from amongst the from a recognized members of the Service University or Board; and holding the post of Electric Equipment Mechanic (BPS-7) possessing Secondary Schools Certificate having at least three (3) years' service as such,

Diploma in IT or ICS
qualification from a
recognized Institute.

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Electrician,

(BPS-8).

Wireless Mechanic,

(BPS-7).

Wireless Operator,

(BPS-7).

Electric Equipment
Mechanic,

(BPS-7).

Rescue Equipment
Mechanic,

(BPS-7).

Schools
Certificate with Science
from a recognized Board;

Secondary

and

having relevant
experience in the field.

Secondary Schools
Certificate from a
recognized University or
Board; and

having relevant
experience in the field.

Secondary Schools
Certificate from a
recognized University or
Board; and

having relevant
experience in the field.

Secondary Schools
Certificate from a
recognized University or
Board; and

having relevant
experience in the field.

Secondary Schools
Certificate from a
recognized University or
Board; and

having relevant
experience as Mechanic
in Rescue Equipment.

on seniority cum fitness

basis; and

(b) 50% by
recruitment.

By initial recruitment.

initial

Laboratory Higher Secondary Schools | By initial recruitment.
Assistant Chemical, | Certificate with Science from a
recognized Board.

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Laboratory Higher Secondary Schools | By initial recruitment.
Assistant Electrical, | Certificate with Science from a
(BPS-7). recognized Board.

Shot Firer, Shot Firer Certificate | By initial recruitment.
(BPS-5) granted under the Mines
Act, 1923.

Literate.

Laboratory Middle Pass School Certificate. | By initial recruitment.

Attendant
Chemical,

(BPS-3).
Laboratory Middle Pass School Certificate. | By initial recruitment.

Attendant
Electrical,

(BPS-3).

Rescue Equipment | Middle Pass School Certificate. | By initial recruitment.
Helper,

(BPS-3).

Mechanic Helper, Middle Pass School Certificate. | By initial recruitment.
(BPS-3).

(NON-TECHNICAL POSTS)

APPENDIX-II

{See rule 2 (1) (b) 3 (3), 5 & 7(DkL

Nomenclature and
basic pay scale
(BPS) of the Post

Stenographer,
(BPS-14).

Senior Clerk,

(BPS-14).

Minimum qualification for
initial recruitment

Bachelor's Degree from a
recognized University;

typing skill in English
and Urdu with a speed of
at least 35 words per
minute;

short hand skill with a
speed of at least 80 words
per minute; and

three
months Office
Automation Certificate in
computer operations from

having at _ least

a recognized Institute.

Method of recruitment

By initial recruitment.

By promotion from amongst
the members of the Service
holding the post of Junior
Clerk (BPS-11) having at
least three (3) years' service
as such, on seniority cum

fitness basis; however, the members promoted as Junior Clerk from (BPS-1 to 5) having qualification of Higher Secondary Schools Certificate will be considered for promotion as Senior Clerk;

Provided that the members unable to acquire Higher Secondary Schools shall be

Certificate not

eligible for promotion and if deferred twice for promotion by the competent forum will stand superseded.

Assistant Computer | (a) (i) Higher Secondary | By initial recruitment. Operator, School Certificate from (BPS-12). a recognized Board;

and

having one year's Diploma in Computer Science or IT, from a recognized Institute; or

ICS from a recognized Institute /Board; and

typing skill on computer with a speed of at least 60 words per minute in English and Urdu.

Pesh Imam, Al Shahdat-ul-Alia | By initial recruitment. (BPS-12). (Equivalent to Bachelor's

Degree) from Wafaq-ul-

Maadaris, Tanzeem-ul-

Madaris or from any of the

HEC recognized

Institution;

having good command of Arabic language and have more than average proficiency in Quran and Hadith; and

Hafiz-ul-Quran and Qari will be preferred.

Junior Clerk, Higher Secondary School | (a) 20% by promotion (BPS-11). Certificate from a from amongst the

recognized Board; members of the Service holding the posts of (BPS-1 to BPS-5)

having at least three (3)

typing skill in English
and Urdu with a speed of

at least 30 words per ;
years service as such,

minute; and .
possessing the

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preference will be accorded to those who have experience in Computer / IT software applications English and Urdu typing skill.

Secondary School Certificate with typing skill in English and Urdu having a speed of at least 30 words per minute;

For the purpose of promotion a common seniority list of all employees (BPS-1 to BPS-5) with reference to their dates of acquiring Secondary School Certificate will be maintained:

Provided that:

(i) if two or more officials having acquired the Secondary School Certificate on the same date, the official having longer service shall be ranked senior to the other;

if the date of continuous

appointment in the case of two or more members of the Service is the same, the older official, if not junior, shall be ranked senior to the younger official; and

(i) if an employee possesses the

Secondary School

Certificate prior to
induction in Service,
shall be entitled for
seniority from the

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Store Keeper,

(BPS-5).

Duty Clerk,

(BPS-4).

Driver,

(BPS-4).

Cook,

(BPS-3).

Bearer,

(BPS-3).

Daftri,

(BPS-2).

Naib Qasid,

(BPS-1).

Chowkidar,

(BPS-1).

Secondary School Certificate or equivalent qualification from a recognized University or Board.

Secondary School Certificate or equivalent qualification from a recognized University or Board.

Middle Certificate;

possesses a valid HTV/LTV driving licence issued from the Licensing Authority; and

having at least two years' experience as driver.

Primary Certificate; and

experience in cooking.

Primary Certificate; and

experience in Serving of Food.

(a) Literate; and

(b) experience in gardening.

Literate.

Literate.

date of appointment;
and

(b) 80% by initial recruitment.

By promotion from amongst the members of the Service holding the post of Naib Qasid/ Chowkidar (BPS-1) having at least three (3) years service as such, on seniority cum fitness basis.

By initial recruitment.

By initial recruitment.

By initial recruitment.

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Sweeper,

(BPS-1).

Chainman,

(BPS-1).

Dak Runner,

(BPS-1).

Security Guard,

(BPS-1).

By initial recruitment.

By initial recruitment.

By initial recruitment.

By initial recruitment.