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ISSUE OF BALOCHISTAN GAZETTE. SERVICES AND GENERAL ADMINISTRATION  
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DEPARTMENT  
(Regulations Section-II)

ay

Dated Quetta, the i S November, 2022

#### NOTIFICATION

No.SOR-II (21)4/2021-S&GAD // 9 5 / = {Oo In exercise of the powers conferred by Section  
25 of the Balochistan Civil Servants Act, 1974 (Act No. IX of 1974), the Government of  
Balochistan is pleased to make the following amendments in the Balochistan Social Welfare  
Department (BPS-1 to 15) Service Rules, 2016 (Service Rules No. XI of 2016 ), namely:-

In the aforesaid rules, for the existing Appendix, the following shall be

substituted,-

#### APPENDIX

{See Rules 2 (1) (b) 3 (3), 5 & 7 (1)}

#### GROUP-I

Nomenclature and  
basic pay scale  
(BPS) of the post

Minimum qualification for  
initial recruitment

Method of recruitment

Stenographer,  
(BPS-14).

Bachelor's Degree with  
at least Second  
Division from a  
recognized University;

By initial recruitment.

typing skill in English  
and Urdu with a speed  
of at least 35 words  
per minute;

short hand skill with  
speed of at least 8  
words per minute?

and

having at least three  
months Office  
Automation Certificate  
in computer  
operations from a  
recognized Institute.

Senior Clerk  
(BPS- 14).

By promotion from amongst  
the members of Service  
holding the post of Junior  
Clerk (BPS-11) having at least  
three (3) years' service as  
such, on seniority cum fitness  
basis; and possessing  
qualification of Higher  
Second School Certificate:

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(a)

Accounts Assistant,  
(BPS-14).

(b)

Bachelor's Degree in  
Commerce (B.Com)  
with at least Second  
Division from a  
recognized University;  
or

Bachelor's Degree in  
Business  
Administration (B.B.A)  
or equivalent with at  
least Second Division  
from a recognized  
University.

|  
Assistant Computer  
Operator,  
(BPS- 12),

(a)(i)

(ti)

(b)

Data Entry Operator,  
(BPS-12),

{a)(i)

(ii)

(b)

—————\$—————|—————

—————+—————

Provided that if any  
member is unable to acquire  
Higher Secondary School

Certificate shall not be eligible for promotion and if deferred twice for promotion by the competent forum will stand superseded.

By initial recruitment.

Higher Secondary School Certificate from a recognized Board; and

having one year's Diploma in Computer Science or IT, from a recognized Institute; or

ICS from a recognized Institute/Board; and

typing skill computer with a speed of at least per minute in English and 35 words per minutes in Urdu.

60 words

|

By initial recruitment.

Higher Secondary School Certificate from a recognized Board; and

having one year's Diploma in Computer Science or IT, from a recognized \_ Institute; or

Diploma of Associate Engineers in Computer Science/IT, from a recognized

Institute; or

LC.S recognized Institute/Board; and

from a

typing skill on

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By initial recruitment.

Junior Clerk,  
(BPS-11).

computer with a speed  
of at least 60 words  
per minute in English  
and 35 words per  
minute in Urdu.

Higher Secondary  
School Certificate  
from a recognized  
Board;

(b) typing skill in English  
and Urdu with a speed  
of at least 30 words  
per minute; and

(c) preference will be  
accorded to those who  
have experience in  
Computer / IT  
software applications  
and Urdu typing skill,

|

20% by promotion  
from amongst the  
members of the Service  
holding the posts of  
(BPS-1 to BPS-5)  
having at least three (3)

years' service each,  
possessing the  
Secondary & 'A'

Certificate with typing  
skill in English and  
Urdu having a speed of  
at least 30 words per  
minute;

For the purpose  
of promotion a  
combined seniority list  
of all employees (BPS-1  
to BPS-5) with  
reference to their dates  
of acquiring Secondary  
School Certificate will

be maintained:

Provided that:

if two or more officials  
having acquired the  
. Secondary School  
Certificate on the same  
date, the official having  
longer service shall be  
ranked senior to the  
other;

if the date of continuous  
appointment in the case  
of two or more  
members of the Service  
is the same, the older  
Official, if not junior,  
shall be ranked senior  
to the younger official;

if an employee  
possesses the  
Secondary School

Certificate prior to  
induction in Service,  
shall be entitled for  
seniority from the date  
of appointment;

The officials who apply  
for the seniority list are  
required to submit the  
result of the Secondary  
Schools Certificate

GROUP-II

Teacher,

Teachers/ Assistant  
Administrators,  
(Female) (Baby Day  
Care) (BPS-14).

Instructor/  
Teachers,  
(Commercial  
Training Institute for  
Women)

(BPS- 14).

(Female)

Assistant  
Superintendent,  
(Female) (Home)  
(Dar-ul-Aman)

(BPS- 14).

Bachelor's Degree in Social  
Work or Bachelor's Degree in  
Sociology or equivalent  
Degree with at least Second  
Division from a recognized  
University.

Bachelor's Degree in Social  
Work or Bachelor's Degree in  
Sociology or equivalent  
Degree with at least Second  
Division from a recognized  
University. ,

Graduation with B.Ed, from a  
recognized University;

OR

Graduation with B.Ed (Hon.)  
from a recognized University.

\Bachelor's Degree with Social  
Work or Sociology with at  
least Second Division from a  
recognized University.



(ay Al Shahdat-ul-Alia  
\* (Equivalent

Bachelor's

from

Madaris,

Madaris or from any

the HEC recogni

Institution;

having good command  
of Arabic language and  
have more than  
average proficiency in  
Quran and Hadith;  
and

Hafiz-ul-Quran and  
Qari will be preferred.

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within @ période of one  
(\ ) year from the date of  
Jeseing their  
Mttrication in either  
cats i: Alftady in  
appint:d. In case of  
failyre their names will  
be ingerted in the  
bottom"of the said list  
from > the date of  
submi8si of their  
application; and

80% by" sy initial  
recruitment. /

By initial recruitment.  
By initial recruitment.  
By initial recruitment.

By initial recruitment.

By initial recruitment.

Vocational Teacher,  
(BPS-14).

(a)

(b)

{\_ \$\$——\$ \_

Bachelor's Degree or  
equivalent degree with  
at least Second  
Division from a  
recognized University;

Six months Diploma in  
the relevant field (ie.  
Embroidery or  
Canning or Needle  
crafts or Computer)  
from a \_ recognized  
Institute.

ra Physical Training  
Instructor,  
(BPS-14).

(BPS- 12).

pt

(a)

(b)

a  
Institution.

8. Computer Instructor, (a) Higher

(b)

(c)

Bachelor's Degree with  
at least Second  
Division from a  
recognized University;  
and

Diploma in Physical  
Education at least  
Second Division from  
recognized

By initial recruitment;  
OR

By transfer from official of  
equivalent rank with relevant  
experience.

By initial recruitment;  
OR

By transfer from official of  
equivalent rank with relevant  
experience.

Secondary  
School Certificate in  
Computer Science  
(ICS) from a  
recognized Board;

Six months Diploma i  
Information

Technology (DIT) fra  
a recognized Institut  
and

Six months Advanc  
Diploma in  
Information  
Technology  
from a

Institute.

(ADIT)  
recognized

Sewing  
Instructor,  
(BPS-12).

Cutting

(a)

(b)

Higher Secondary  
School Certificate from  
a recognized Board;  
and

Six months Diploma in

Cutting and Tailoring  
from a  
Institute.

recognized [

By initial recruitment.

By initial recruitment.

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10. | Electric Wiring | (a) Higher Secondary | By initial recruitment.  
Instructor, School Certificate or  
(BPS- 12). equivalent }  
qualification from a/  
recognized Board; and |

(b) Six months Diploma in  
the relevant field  
(Electric Wiring) from

| a recognized Technical

Training Center.

Plumber/ Plumbing Higher Secondary | By initial recruitment.  
Instructor, School Certificate

(BPS-12). from a\_ recognized

Board; and

having Six months  
Diploma in the  
relevant field  
(Plumbing) from a  
recognized Institute.

12. | Shoe Maker, (a) Secondary School | By initial recruitment;  
(BPS-12). Certificate from a OR  
recognized Board; and .  
By transfer from official of  
(b) having experience in | equivalent rank with relevant  
} Shoe making. experience.

13. | Tailoring Instructor (a) Higher Secondary | By initial recruitment.

(Male/Female), School Certificate from  
(BPS-11). a recognized Board;

and

(b) Six months Diploma fe ' | ee Mt  
Tailoring and Dreg PLA Lr  
making from ASH PABY 5;  
AY,

recognized Institute.

By initial recruitment;  
OR

By transfer from official of  
equivalent rank with relevant  
experience.

Qari, (a) Sanad Dars-e-Nizami  
(BPS-11). | at least (Second  
Division) from a  
recognized Institution;  
and

Arabic Teacher  
Training Certificate  
(ATTC) from Allama  
Iqbal Open University  
or from any other HEC  
recognized Institution.

Teacher,  
(BPS-9).

By initial recruitment;  
OR

By transfer from official of  
equivalent rank with relevant  
experience.

Higher Secondary  
School Certificate from  
a recognized Board;  
and

Primary Teacher  
Certificate from a  
recognized Institution.

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Lady Health Visitors, | (a) F.Sc. (Pre-Medical) or By initial recruitment;

(BPS-9). equivalent OR  
qualification from a : . f  
recognized Board; and By transfer. from official o

equivalent rank with relevant

(b) one year Diploma in experience.

relevant field from a  
recognized  
Government  
Institution.

By initial recruitment;  
OR

By transfer from official of  
equivalent rank with relevant  
experience.

(a) Secondary School  
Certificate in Science

from a \_ recognized

Board; and

Electrician,  
(BPS-8).

(b) Electrical §Wire-man  
Licence from a  
recognized Institute/  
Organization; or  
Diploma in the  
relevant field from a  
recognized Technical  
Training Centre.

Social Worker,

Higher Secondary School  
(BPS-8).

Certificate from a recognized  
Board.

By initial recruitment.

Block Maker,  
(BPS-8).

Secondary School  
Certificate from a  
recognized Board; and

By initial recruitment.

having expertise in  
Block making.

Secondary School  
Certificate from a  
recognized Board; and

By initial recruitment.

having one (1) year#aq  
training Course in  
relevant Trade from 3  
recognized Institute.

Higher Secondary  
School Certificate from  
a recognized Board;  
and

Junior Teacher,  
(BPS-7).

By transfer from official of  
equivalent rank with relevant  
experience.

Primary Teacher  
Certificate from a  
recognized Institute.

By transfer from Health

Dispenser,  
(BPS-6). Department.

23. | Lady Constable, By transfer from Police/Levies  
(BPS-5). personnel.



13.

(BPS-5).

GROUP-III

Driver,  
(BPS-4).

Warden,

(BPS-2).

(BPS-1).

(BPS- 1).

(BPS- 1).

Photostat  
Operator,

(Male/Female)

Naib Qasid,

Chowkidar,

Attendant,

Machine Secondary School | By initial recruitment,  
Certificate from a

recognized Board; and

one year's experience  
in operating different  
types of photocopy  
machines,

(a) Middle Examination  
Certificate;

By initial recruitment.

(b) possesses a\_ valid  
HTV/LTV driving  
licence issued from ey  
the Licensing/f

Authority; and

(c) having at least two J

years experience as  
driver.

By initial recruitment.

By initial recruitment.

By initial recruitment.

Middle pass Certificate. By initial recruitment.

Literate By initial recruitment.

(i)

Literate; and By initial recruitment.

(ii) having experience in  
gardening. |

Literate By initial recruitment.

Helper,  
(BPS-1),

Sweeper,  
(BPS- 1).

(BPS-1),

Security Guard,

Middle pass Certificate. By initial recruitment.

(i) Literate; and By initial recruitment.

(ii) having experience in  
Cooking.

Literate By initial recruitment.

Literate By initial recruitment.

(i) Middle  
Certificate; and

Pass | By initial recruitment,

(ii)

be physical fit.

fan, ia Literate: and Sv initial recruitment.

z experience in  
and

ess knowledge of  
th and Hygiene.

BY ORDER OF  
GOVERNOR BALOCHISTAN

CHIEF SECRETARY  
BALOCHISTAN

The Chief Controller.  
Printing and Stationery Department,  
Balochistan. Quetta for publication and  
provision of 20 copies of the Gazette Notification.

No, Even. Dated. Even.  
A copy is forwarded for information to:

The Senior Member, Board of Revenue Balochistan, Quetta.  
The Additional Chief Secretary (Dev.), GoB, P&D Department, Quetta.  
The Chairman, Chief Minister's Inspection Team, Quetta.  
The Chairman, Balochistan Public Service Commission, Quetta.  
The Principal Secretary to Governor Balochistan, Quetta.  
6. The Principal Secretary to Chief Minister Balochistan, Quetta.  
v\_- The Registrar, Balochistan Service Tribunal, Quetta.  
a The Secretary, GoB, Law and Parliamentary Affairs Department, Quetta with  
reference to his letter No.Legis:4-55/Law/79-IV/7651 dated 10<sup>o</sup>» October, 2022.  
9. The Secretary, GoB, Social Welfare Department, Quetta with reference to his letter:  
No.SO-Estt: (SWD)/3-10/2022/1270 dated 16<sup>th</sup> August, 2022.

Olea Maas

10. The Accountant General Balochistan, Quetta.

II. The Additional Secretary (Staff) to Chief Secretary Balochistan, Quetta.

12. All the Under Secretaries/Section Officers in S&GAD Quetta.

13. The Principal Secretary to Secretary S&GAD, Quetta.

it. The PA to Additional Secretary (Regulations) S&GAD, Quetta.

15. The P.A to Deputy Secretary (Regulations) S&GAD, Quetta.

16. Master File.

Under Secretary (Regulations-fl)

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