

TO BE PUBLISHED IN THE EXTRAORDINARY GOVERNMENT OF BALOCHISTAN
ISSUE OF BALOCHISTAN GAZETTE. SERVICES AND GENERAL ADMINISTRATION
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DEPARTMENT
(Regulations Section-II)

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Dated Quetta, the i S November, 2022

NOTIFICATION

No.SOR-II (21)4/2021-S&GAD // 9 5 / = {Oo In exercise of the powers conferred by Section

25 of the Balochistan Civil Servants Act, 1974 (Act No. IX of 1974), the Government of Balochistan is pleased to make the following amendments in the Balochistan Social Welfare Department (BPS-1 to 15) Service Rules, 2016 (Service Rules No. XI of 2016), namely:-

In the aforesaid rules, for the existing Appendix, the following shall be

substituted,-

APPENDIX

{See Rules 2 (1) (b) 3 (3), 5 & 7 (1)}

GROUP-I

Nomenclature and
basic pay scale
(BPS) of the post

Minimum qualification for
initial recruitment

Method of recruitment

Stenographer,
(BPS-14).

Bachelor's Degree with
at least Second
Division from a
recognized University;

By initial recruitment.

typing skill in English
and Urdu with a speed
of at least 35 words
per minute;

short hand skill with
speed of at least 8
words per minute?

and

having at least three months Office Automation Certificate in computer operations from a recognized Institute.

Senior Clerk (BPS- 14).

By promotion from amongst the members of Service holding the post of Junior Clerk (BPS-11) having at least three (3) years' service as such, on seniority cum fitness basis; and possessing qualification of Higher Second School Certificate:

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(a)

Accounts Assistant,
(BPS-14).

(b)

Bachelor's Degree in
Commerce (B.Com)
with at least Second
Division from a
recognized University;
or

Bachelor's Degree in
Business
Administration (B.B.A)
or equivalent with at
least Second Division
from a recognized
University.

|
Assistant Computer
Operator,
(BPS- 12),

(a)(i)

(ti)

(b)

Data Entry Operator,
(BPS-12),

{a)(i)

(ii)

(b)

-----\$-----|-----

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Provided that if any
member is unable to acquire
Higher Secondary School

Certificate shall not be eligible for promotion and if deferred twice for promotion by the competent forum will stand superseded.

By initial recruitment.

Higher Secondary School Certificate from a recognized Board; and

having one year's Diploma in Computer Science or IT, from a recognized Institute; or

ICS from a recognized Institute/Board; and

typing skill computer with a speed of at least 25 words per minute in English and 35 words per minute in Urdu.

60 words

|

By initial recruitment.

Higher Secondary School Certificate from a recognized Board; and

having one year's Diploma in Computer Science or IT, from a recognized Institute; or

Diploma of Associate Engineers in Computer Science/IT, from a recognized

Institute; or

LC.S recognized Institute/Board; and

from a

typing skill on

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By initial recruitment.

Junior Clerk,
(BPS-11).

computer with a speed of at least 60 words per minute in English and 35 words per minute in Urdu.

Higher Secondary School Certificate from a recognized Board;

(b) typing skill in English and Urdu with a speed of at least 30 words per minute; and

(c) preference will be accorded to those who have experience in Computer / IT software applications and Urdu typing skill,

|

20% by promotion from among the members of the Service holding the posts of (BPS-1 to BPS-5) having at least three (3)

years' service each, possessing a Secondary & '

Certificate with typing skill in English and Urdu having a speed of at least 30 words per minute;

For the purpose of promotion a combined seniority list of all employees (BPS-1 to BPS-5) with reference to their dates of acquiring Secondary School Certificate will

be maintained:

Provided that:

if two or more officials having acquired the Secondary School Certificate on the same date, the official having longer service shall be ranked senior to the other;

if the date of continuous appointment in the case of two or more members of the Service is the same, the older Official, if not junior, shall be ranked senior to the younger official;

if an employee possesses the Secondary School

Certificate prior to induction in Service, shall be entitled for seniority from the date of appointment;

The officials who apply for the seniority list are required to submit the result of the Secondary Schools Certificate

GROUP-II

Teacher,

Teachers/ Assistant
Administrators,
(Female) (Baby Day
Care) (BPS-14).

Instructor/
Teachers,
(Commercial
Training Institute for
Women)

(BPS- 14).

(Female)

Assistant
Superintendent,
(Female) (Home)
(Dar-ul-Aman)

(BPS- 14).

Bachelor's Degree in Social
Work or Bachelor's Degree in
Sociology or equivalent
Degree with at least Second
Division from a recognized
University.

Bachelor's Degree in Social
Work or Bachelor's Degree in
Sociology or equivalent
Degree with at least Second
Division from a recognized
University. ,

Graduation with B.Ed, from a
recognized University;

OR

Graduation with B.Ed (Hon.)
from a recognized University.

\Bachelor's Degree with Social
Work or Sociology with at
least Second Division from a
recognized University.

(ay Al Shahdat-ul-Alia

* (Equivalent

Bachelor's

from

Madaris,

Madaris or from any

the HEC recogni

Institution;

having good command
of Arabic language and
have more than
average proficiency in
Quran and Hadith;
and

Hafiz-ul-Quran and
Qari will be preferred.

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within @ période of one
(\.) year froin the date of
Jeseing their
Mttriculation in either
cats i: Alftady in
apppint:d. In case of
failyre their names will
be ingerted in the
bottom"of the said list
from > the date of
submi8si of their
application; and

80% by" sy initial
recruitment. /

By initial recruitment.

Vocational Teacher,
(BPS-14).

(a)

(b)

{_\$\$—\$—

Bachelor's Degree or
equivalent degree with
at least Second
Division from a
recognized University;

Six months Diploma in
the relevant field (ie.
Embroidery or
Canning or Needle
crafts or Computer)
from a _ recognized
Institute.

ra Physical Training
Instructor,
(BPS-14).

(BPS- 12).

pt

(a)

(b)

a
Institution.

8. Computer Instructor, (a) Higher

(b)

(c)

Bachelor's Degree with
at least Second
Division from a
recognized University;
and

Diploma in Physical
Education at least
Second Division from
recognized

By initial recruitment;

OR

By transfer from official of equivalent rank with relevant experience.

By initial recruitment;

OR

By transfer from official of equivalent rank with relevant experience.

Secondary School Certificate in Computer Science (ICS) from a recognized Board;

Six months Diploma in Information

Technology (DIT) from a recognized Institut and

Six months Advance Diploma in Information Technology from a

Institute.

(ADIT)
recognized

Sewing Instructor,
(BPS-12).

Cutting

(a)

(b)

Higher Secondary School Certificate from a recognized Board;
and

Six months Diploma in

Cutting and Tailoring
from a
Institute.

recognized [

By initial recruitment.

By initial recruitment.

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10. | Electric Wiring | (a) Higher Secondary | By initial recruitment.
Instructor, School Certificate or
(BPS- 12). equivalent }
qualification from a/
recognized Board; and |

(b) Six months Diploma in
the relevant field
(Electric Wiring) from

| a recognized Technical

Training Center.

Plumber/ Plumbing Higher Secondary | By initial recruitment.

Instructor, School Certificate

(BPS-12). from a_ recognized

Board; and

having Six months
Diploma in the
relevant field
(Plumbing) from a
recognized Institute.

12. | Shoe Maker, (a) Secondary School | By initial recruitment;
(BPS-12). Certificate from a OR

recognized Board; and .

By transfer from official of

(b) having experience in | equivalent rank with relevant
} Shoe making. experience.

13. | Tailoring Instructor (a) Higher Secondary | By initial recruitment.

(Male/Female), School Certificate from
(BPS-11). a recognized Board;

and

(b) Six months Diploma fe 'j ee Mt
Tailoring and Dreg PLA Lr
making from ASH PABY 5;
AY,

recognized Institute.

By initial recruitment;
OR

By transfer from official of
equivalent rank with relevant
experience.

Qari, (a) Sanad Dars-e-Nizami (BPS-11). | at least (Second Division) from a recognized Institution; and

Arabic Teacher Training Certificate (ATTC) from Allama Iqbal Open University or from any other HEC recognized Institution.

Teacher, (BPS-9).

By initial recruitment;
OR

By transfer from official of equivalent rank with relevant experience.

Higher Secondary School Certificate from a recognized Board; and

Primary Teacher Certificate from a recognized Institution.

Lady Health Visitors, | (a) F.Sc. (Pre-Medical) or By initial recruitment;

(BPS-9). equivalent OR
qualification from a : . f
recognized Board; and By transfer. from official o

equivalent rank with relevant

(b) one year Diploma in experience.

relevant field from a
recognized
Government
Institution.

By initial recruitment;
OR

By transfer from official of
equivalent rank with relevant
experience.

(a) Secondary School
Certificate in Science

from a _ recognized

Board; and

Electrician,
(BPS-8).

(b) Electrical §Wire-man
Licence from a
recognized Institute/
Organization; or
Diploma in the
relevant field from a
recognized Technical
Training Centre.

Social Worker,

Higher Secondary School
(BPS-8).

Certificate from a recognized
Board.

By initial recruitment.

Block Maker,
(BPS-8).

Secondary School
Certificate from a
recognized Board; and

By initial recruitment.

having expertise in
Block making.

Secondary School
Certificate from a
recognized Board; and

By initial recruitment.

having one (1) year#aq
training Course in
relevant Trade from 3
recognized Institute.

Higher Secondary
School Certificate from
a recognized Board;
and

Junior Teacher,
(BPS-7).

By transfer from official of
equivalent rank with relevant
experience.

Primary Teacher
Certificate from a
recognized Institute.

By transfer from Health

Dispenser,
(BPS-6). Department.

23. | Lady Constable, By transfer from Police/Levies
(BPS-5). personnel.

13.

(BPS-5).

GROUP-III

Driver,

(BPS-4).

Warden,

(BPS-2).

(BPS-1).

(BPS- 1).

(BPS- 1).

Photostat

Operator,

(Male/Female)

Naib Qasid,

Chowkidar,

Attendant,

Machine Secondary School | By initial recruitment,

Certificate from a

recognized Board; and

one year's experience
in operating different
types of photocopy
machines,

(a) Middle Examination
Certificate;

By initial recruitment.

(b) possesses a_ valid
HTV/LTV driving
licence issued from ey
the Licensing/f

Authority; and

(c) having at least two J

years experience as
driver.

By initial recruitment.

By initial recruitment.

By initial recruitment.

Middle pass Certificate. By initial recruitment.

Literate By initial recruitment.

(i)

Literate; and By initial recruitment.

(ii) having experience in
gardening. |

Literate By initial recruitment.

Helper,
(BPS-1),

Sweeper,
(BPS- 1).

(BPS-1),

Security Guard,

Middle pass Certificate. By initial recruitment.

(i) Literate; and By initial recruitment.

(ii) having experience in
Cooking.

Literate By initial recruitment.

Literate By initial recruitment.

(i) Middle
Certificate; and

Pass | By initial recruitment,

(ii)

be physical fit.

fan, ia Literate: and Sv inital recruitment.

z experience in
and

ess knowledge of
th and Hygiene.

BY ORDER OF
GOVERNOR BALOCHISTAN

CHIEF SECRETARY
BALOCHISTAN

The Chie? Controller.

Printing and Stationery Department,
Balochistan. Quetta for publication and
provision of 20 copies of the Gazette Notification.

No, Even. Dated. Even.

A copy is fomvarded for information to:

The Senior Member, Board of Revenue Balochistan, Quetta.

The Additional Chief Secretary (Dev:}, GoB, P&D Department, Quetta.

The Chairman, Chief Minister's Inspection Team, Quetta.

The Chairman, Balochistan Public Service Commission, Quetta.

The Principal Secretary to Governor Balochistan, Quetta.

6. The rrincipal Secretary to Chief Minister Balochistan, Quetta.

v_- The Registrar, Balochistan Service Tribunal, Quetta.

a The Secretary, GoB, Law and Parliamentary Affairs Department, Quetta with
reference to his letter No.Legis:4-55/Law/79-IV/7651 dated 10°» October, 2022.

9. The Secretary, GoB, Sociai Welfare Department, Quetta with reference to his lett:
No.SO-Estt: (SWD)/3-10/2022/1270 dated 16% August, 2022.

Olea Maas

10. The Accountant General Balochistan, Quetta.

II. The Additional Secretary (Staff) to Chief Secretary Balochistan, Quetta.

12. All the Under Secretaries/Section Officers in S&GAD Quetta.

13. The Pr © Secretary to Secretary S&GAD, Quetta.

it. The PA to Additional Secretary (Regulations) S&GAD, Quetta.

15. The P.A to Deputy Secretary (Regulations) S&GAD, Quetta.

16. Master File.

Under Secretary (Regulations-fl)

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