

Dated Quetta, the 24<sup>th</sup> July, 2000.

## NOTIFICATION

NO.SGA(TPT)1-3/94/570-740 In pursuance of Chief Executive proclamation of the fourteenth day of October-1999, and in exercise of 'all powers enabling him in that behalf, the Governor of Balochistan is pleased to make the following rules, namely:~

1. Short title, application and commencement:-

"1. 'These rules may be called the Balochistan Staff Cars Rules, 2000.

2 They shall apply to all vehicles owned and maintained by the Government of Balochistan.

3. They shall come into force at once

2. Definitions:- In these rules, unless there is anything repugnant in the subject or context,

a "Department" means an Administrative Department of Provincial Government as defined in the Balochistan Government Rules of Business, 1976, and includes an Attached Department and a Subordinate Office, .

b. 'Entitled Officer" means a person specified in the schedule to these rules;

c "Head of Department" means the Officer In-charge of a Department

and includes head of an Attached Department as shown in column 2 of schedule DI of the Baluchistan Government Rules of Business, 1976;

d, "Minister" Includes a Provincial Minister and an Advisor having the rank and status of Provincial Minister or Federal Minister;

CF "Officer" means' a person holding a position in a Provincial Government Department or Statutory Body;

4 "Official Duty or Official Business" means « journey performed in the public interest from office or residence to a place where the presence of the officer is required for official work and back;

&. "Officer in Charge" means an officer nominated by the Head of {\* Department to be responsible for the proper maintenance and utilization of the vehicles of that Department; :

h "Operational Vehicle" means a motor vehicle used by a field officer and technical staff of a department for performance of his duties;

iL "Pool Car" means a staff car maintained by the SGA&ID in the Provincial Pool,



4.

ai "Staff Car" includes a vehicle of any type inaintsined by Government

but does not include an operational vehicle;

k. "Schedule" means schedule to these Rules;

Number of Staff Cars:-

v 'The SGAGID shall provide Staff Cars for:-

i, Minister

i, Protocol 4

iii, Seoretaries/for touring purposes.

iv. OSD's

2) — The concerned Departments will provide Staff Cars to ali entitled persons specified in schedule, other than above statf cars may be provided to each Minister, 'Advisor and any other dignitary or office holder. i

3) No Department shall purchase a staff car unless it has obtained a No Objection Certificate from the SGA&IN. In the case of replacement of an existing staff car, it shall first be verified from the SGA&ID that no surplus car is available.

\_ Administrative Arrangements:-

1) Each Department having a staff car shall designate'an "Officer-in-Charge" who shall be responsible for the proper utilization and upkeep of the car and the inaintenanee of records of the staff ear.

2) Each staff car shall immediately after its purchase, be registered by the Officer-in-Charge of' the Department

3) The vehicle shall be parked in the garage of the Department or at the officers residence,

Use of Staff Cars:

1

Staff car may be provided foc tho use of Sule Guests, members of foreign delegutions and olher dignilarios visiing Balochistan.

2

Any persun may be permitted to use alaff car for official duty subject to availability,

3) An officer of Giada 19 and abows may We tho 'staff cay for attending diplomatic and official functions in his officlal capacity whether during or outside office hours,

4) Occasioned use of a staff car may be permitted by the head of department subject to payment of charges as under:-

i) RS.5,00 Per Km .

ii) RS.50 per hour addition to above (for waiting time) or  
RS.150 Per day and POL,

5) The Law Department will maintain staff car for Assembly duty.

6) The use of staff car shall not be allowed to an Officer who is in receipt of allowance. The entitled person as specified in the schedule shall not draw conveyance allowance.

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7) No entitled person shall use or retain staff car over and above his entitlement as specified in the schedule.

8) An entitled person shall not retain staff car of his entitlement during leave except upto period of a 90 days.

i) Private use of a staff car beyond municipal/Cantonment limits shall be subject to prior permission in writing by the head of department. Where the staff car is given by the entitled officer as permitted by Rule 6 Q) the instructions laid down for staff car drivers under

- rules 16 will also be observed by the said Officer,

'Use of Staff Cars in contravention of rules:-

ii)

1) For any journey made in contravention of rule (3) and (6) the officer using staff car shall be charged at the rate as specified under rule 5(4) for private use,

2) 'The staff car shall be driven by official driver or in exceptional cases by the officer himself, any instance where a staff car is found driven by a third person will lead to immediate withdrawal of the vehicle and a disciplinary action against the concerned entitled officer.

"Details of Journey to be given:-

1) The details (specific places from which and to which journey is performed)

and purpose (whether official or otherwise) of each journey shall be stated in the Logbook of the vehicle.

i

2) For vehicles detailed on official duty beyond municipal limits details of point to point duties shall be recorded.

Use of Staff car of an Attached Department by Administrative Department:-

A staff car belonging to an Attached Department or a Subordinate Office or a Department shall not be used by the Administrative Department/by Minister.

Staff Car Driver:-

1)' Staff Cars shall be driven by the authorized offi

al drivers who will

always be in the livery officially issued to them, However, entitled officers

possessing a driving license may drive the sta€f car allotted to them in the absence of authorized staff var drivers,

2) Staff Car drivers shall be recruited by the Administrative Department/ Attached Departiuent afer completion of codal formalitics and examining the candidates, viz, skill in driving knowledge about the mechanism of the veils and its gifferent parts and familiarity with traffic

rules, 'The concerned Department for the recruitment of drivers shall set up a committeo,

vavveas within which staff cars are to he user.

ve

'The staff car shall be used for duty within the Munivipal and Cantonment areas 'of the city where they ave maintained and shall not be used for long distance

Nrburs save in exceptional circumstances and in the case of journsys made by

the State Guests or the members of Forvign delegations visiting Balochistan 'iptovided that:-

-4-

i A Minister, Advisor and any other dignitary or office holder may use the staff car beyond the Municipal limits by observing the different rules/instructions issued by the Provincial government from time to time. ,

i. A Secretary/Additional Secretary may permit the official use of staff car beyond municipal limits for reasons to be recorded in writing.

iii, The private use of staff car beyond municipal limits by Government officials, including the entitled officers, may be

., permitted only on: payment a

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21 Maintenance of Record:-

1) 'The following record shall be maintained for each staff car namely:-

i A copy of these rules,

ij. \_ "Vehicle Logbook.

2) Staff & driver Officer-in-charge and the entitled officer concerned shall be jointly responsible for up-to-date maintenance of Logbook.

2. Checking of the Logbook:-

1) The Officer in Charge shall ensure that the staff car in his charge is not misused or neglected by the driver and that the petrol/diesel of the staff car is not wasted. He shall scrutinize the Logbook at least once a month that all journeys were properly authorized and that avoidable journeys were not made by the staff car, The Officer in Charge shall also record a certificate of checking in the Logbook in the following form under his full signature:-

'I have examined all the entries since this Logbook was last checked and have no observations to make except the following:

1,

2,

Signature

Designation of the Officer,

Date,

2) A Deputy Secretary (Admn.) shall be designated in each Department to scrutinize the entries and the certificates of the Officer in charge in the Logbook and affix his signature to that effect,

'J, Recovery of charges for private use:-

1) The Officer in Charge shall cause and prepare a bill on the last working

day of each month in respect of private use of the staff cars involved during the month and shall pass on flip bill to the Cashier of the Department for the recovery of charges from the officer who used the staff car for private purposes. The bill shall cover the entire mileage done for private purposes and the Officer in Charge shall record « certificate after the final entry for each month in the Movement Register that the register has been examined and that necessary bills have been prepared and sent to the cashier for recovery of charges, a



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2) All recoveries of charges for the private use of staff car shall be made by the end of each month from officer concerned. Recoveries on account of private use of staff car shall not be delayed beyond one month:

private use of staff car

3) The Government of Balochistan Finance Department vide its A No.FD(RAVI-2/98/2309-2410 dated 1st November, 1998, has specified certain limits of POL etc. The persons authorized to use the car shall ensure that they remain within the specified limit. If expenditure exceeds the prescribed limits the same excessive amount will be recovered from the person concerned on the basis of indication of the nature of the journey made by the person.

2) The Movement

4) Where reasonable : relate to the private use of car where an officer has been authorized to use the car it shall be assumed that the journey is for private use.

Register or not supplied the particulars, if the car was made on private account and shall be charged accordingly as per rule 13 of the Rules; 'above. \* " :

of hire, charges under rule 13 shall be,

5) The Amount realized on account of the relevant head: -

credited to Government account under

Audit:

1) Audit of accounts relating to staff cars shall be, conducted periodically by the staff of the Accountant General of Balochistan.

2) It shall be the responsibility of the auditing staff to ensure strict observance of these rules and to treat all expenditure made in contravention of these

rules as unauthorized.

3) The auditing staff shall ensure that the use of staff car, after its becoming surplus under sub rule (1) and (2) of rule 3 is treated as unauthorized and charges from the individual using such staff car are recovered in

accordance with rule 5(4),

4) SGA&ID, in consultation with the Finance Department may detail special audit teams composed of officers drawn from other departments for special audit of certain Departments having a sizeable fleet of staff cars."

Hirlyg of Taxi for official business:-

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Up view of the provision of staff cars in each Department strict control shall

be exercised over the hiring of taxis for official business and Deputy Secretary (General) SGASID shall be authorized to grant permission for hiring of a staff car can be made available for the specific purpose for which vehicle has to be requisitioned,

2) Six monthly reports, showing expenditure on the hiring of taxis as on the 31<sup>st</sup> March and 30<sup>th</sup> September each year shall be sent by the office of DS(G), SGASID to the Finance Department and a copy thereof shall be forwarded to the concerned department to whom taxi was allowed.

Instructions for staff car drivers:-

1) The driver of each staff car shall observe the following instructions namely:

a He shall be responsible for:

i The proper upkeep and cleanliness of the staff car;

ii, POL consumption;

iii, Careful driving;

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'Taking precautions against accidents;

Accession for servicing:

Repairs;

Avoid damage to the staff' car;

Ensuring the road worthiness of the vehicle before proceeding

on duty and repairing or getting repaired any fault or mechanical defect;

Not to allow any one to drive the staff car.

He shall always be in possession of his valid driving license, NIC, Registration Papers, Tax Token and a copy of the Highway Code in his staff car along with a copy of these rules.

He will get himself medically checked up for general fitness, eyesight and night and colour blindness, once every six months,

He will not smoke or take any intoxicant while driving.

. He will ensure that the staff car is not loaded beyond its prescribed capacity. |

He shall get entries recorded in the Movement Register as the officer or other authorized person leaves the staff car.

He shall strictly observe driving and traffic regulations and speed limits laid down for different areas.

He shall not leave the staff car unattended or park it in a manner, which violates traffic rules in force,

If any officer refuses to cooperate in regard to the observance of these rules the staff car driver

officers and report the details of incident to the Officer in Charge.  
Any contravention of the provisions of sub-rule (1) and (2) above shall be

shall not argue with him but carry out the orders of the

considered as an offence and disciplinary action shall be taken against the  
staff car driver. “

#### Periodical Maintenance of Staff Cars:-

The following schedule of checking and servicing of staff cars shall be  
observed for their proper upkeep and maintenance, namely:-

1) Daily Maintenance:- A driver of staff car shall carry out the following  
tasks daily:-

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Checking the level, cleanliness and temperature of water, if  
required; .

Checking the engine  
leaks  
Check

engine oil) and petrol/diesel ensure that there is no  
from any party

checking tightness of wheel nuts; bolts, check gas kit pressure, and  
cleanliness of tyres to ensure that there are no flints, stones etc.,  
which may cause deep abrasions or cuts in a tyre;  
checking of all attachments and fittings, controls gauges, lights and  
brakes; and

Cleaning by dusting or wiping both the interior and the exterior of  
the staff car,

2) Weekly Maintenance- A driver of staff car shall carry out the following  
tasks once a week:-

Cleaning by washing of the entire vehicle (from inside and outside)  
including washing of wheels;

Removal of battery for cleaning, of corrosion from the terminals and  
their coating with petroleum jelly, checking of vent plugs, vent holes  
and battery refreshing with distilled water in the battery if required.

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### 3) Periodical Maintenance:-

1) Officer in Charge of the staff car shall see that repairs/servicing/oil change/tuning of the staff cars is always get done from a garage specifically nominated by the manufacturer for the purpose." However, if such arrangements are not available staff cars may be sent to an approved automobile workshops for repairs etc. Each Department/office shall maintain a pre-approved list of such garages/workshops. If an authorized agent provided unsatisfactory service or the charges are exorbitant, work may be got done from the approved garages with the special permission of the Head of Department. . . :

2) Any fault in a vehicle discovered by the driver while on duty or performing the tasks under clause (1) and (2) of rule 17 shall be reported immediately to the Officer in Charge.

### Weekly Inspection by Officer in Charge:-

The Officer in Charge shall be responsible to see that 'the staff car driver is given sufficient time to carry out the weekly maintenance and that) himself carry out weekly inspection to ensure that the tasks to be performed by the driver under clause (2) of the 17 have actually been carried out and the vehicle is fit for duty in all respects. The result of this inspection shall be recorded in a bound register in the following proforma:-

inspection In-Charge who carried Officer-in-Charge In Charge,  
Out the inspection sign § 2  
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### Categories of staff Cars and their Entitlement for User:-

J) Staff cars for Government use may be categorized as under:-

a) Small cars Up to Engine power 1000cc

not exceeding 1300 cc

b) Medium Cars up to Engines Power

ranging from over 1300 to 1600cc,

c) Big Cars Engine Power exceeding 1600 cc.

9) The use of all cars shall be regulated as follows:-

a) All official duties in Department Small Cars.

b) Ministers or other entitled dignitaries. Medium Cars.  
and office holders, ;

c) Protavel Purpose, Big Cars.

-Replacement of State Cars:

1) No Staff cars shall be replaced save in the manner as provided below:-

4) A replacement committee hereinafter, referred to in these rules as  
committee should be constituted in each Department for determining

further usefulness of various vehicles in the Department, The committee

shall consist of the following:

a) Additional Secretary of the Department concerned Chairman.

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- 6) Officer in Charge Member,
- 4) Section Officer (B&A) of the Deptt: concerned

Member,

3) The Committee shall meet in the Department on an appointed date and time to examine the staff car Proposed to be replaced and shall make its recommendation, in writing to the Secretary of the Department. ,

4) Before the staff car is examined by the committee it shall be got inspected, in the Agriculture Engineering Workshop,

3) .Conditions for replacement of staff cars:=-

a. No vehicle will be replaced before the completion of the prescribed life

fixed on the basis of mileage/number of years used.

b. The life/fixed for replacement is seven years or 300,000 kilometers for small cars and eight years or 450,000 kilometers for medium cars, whichever is earlier, : :

& If a vehicle is required to be replaced before reaching the life fixed a special procedure given under rule 20 (2) will be followed.

21, Exceptions:-

No life is fixed for big cars.

Cars who may meet « serious accident can be proposed for condemnation at

any time as per following procedure:

1) Replacement of procedure of Staff Cars:-

a) Staff cars when due for replacement as per 'their fixed life may be replaced at the discretion of the Secretary of the Department concerned:

b) In the case of vehicle required to be replaced under clause 20(5)(c) the . "matter shall be referred to the SGA&ID together with necessary

justification, In such case of replacement the vehicle need not be pre-inspected

as required for normal replacements, After agreement of the SGA&ID the case would be referred to Agriculture Engineering workshop for their technical opinion, Finally the, car replacement.

"Committee of the SGAID will give its recommendation and also bring out any

adveraa raflocttony to the natice of the concernsd  
Secretary. where necessary, On w positive recommendation of the  
Comunittee the staff car muiy be replaced,  
All cuses of replacement of cars would contiaue to be referred to the  
SGAAD for obtaining "Wa Objection Certificate",

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## 22. Disposal of Vehlelus;-

Ali vehiclen with the exception pf the avoidented ve

icles shall bo disposed off  
by SGA&ID through public auction, .

## 23, Registration Number ete, to be commiunicated-

Wherever » new staff car is purchased by a Dopartment, its registration rumber  
together with the registration number of the car going to bo replaced shall be  
communiouted to the Acvounts Section concerned, who shall admit  
expenditure of sucli sta(T car, under inthmation to the SGACID.

## 24. Pool of Cars:-

1) SGATD shall maintain a Pool of Staff Cars, consisting of cars of eifietant  
categories as per requirements,



2) Availability of Pool Cars: Subject to availability the following will be eligible for the use of staff cars in the pool:-  
Departments for the use of State Guests, Members of Foreign delegations and VIPs visiting Balochistan;  
Provincial Ministers, Advisors and any other dignitary or office holder when their staff cars are temporarily off road for minimum of two days for repair but not exceeding fifteen days, \* ;  
Officers of Grade 1% and above of the Federal Government while on official tour to Quetta. Provided that respective department circulates their tour program well in advance and a car is requisitioned as per rule 5, Journeys performed in contravention of sub-rule (2) shall be chargeable as private journey under rule 2  
Pool cars shall not be made available for normal use of a Department or for use under Rule 5 (5). However a pool car can be provided to a Department subject to availability if its own staff car is temporarily out of order as per rule 19(2)(b) or in an emergency.

3) Pool Cars for Specific Duty only:

Except as otherwise provided in these rules, pool cars shall be made available for specific duties only and shall not be provided for an indefinite period in lieu of a staff car of a Department which is sent for repairs etc. After performance of each specific duty the staff car shall be returned to the Provincial Pool of SGA&ID.

4) Request for Staff Cars from Provincial Pool:

a) When the staff car of a Department is to be sent for repairs which may keep it off the road for more than two days and a pool car is required, the SGA&ID shall be informed and confirmation regarding the availability of pool car shall be obtained before a formal requisition of pool car is made, but this period shall not exceed 15 days in any case, .

b) The Officer-in-Charge of the 'borrowing Department shall on each such occasion, furnish the following information:

Designation of officer and name of the Department requiring the staff car,  
Date and time for which it is required, and  
The purpose for which required,

c) All demands for the pool cars will be registered chronologically in the SGA&ID in the forms given in Annexure "C" priority in allotments of pool cars shall normally be assigned in the order of nature of requirement of duty for which it is being demanded.

d) Emergency Demands:-

In case of an emergency demand for a pool car for any specific duty telephonic request may be made to the in-charge of pool cars in the SGA&ID who shall try to meet the same subject to verification of such emergency and availability,



§) Claim for Taxi Sire fo. non provision of poot cars:-

All demands for the provision of stall cars from the Provincial Pool shall be attended to subject to the availability of satl' cars, and non-provision of a stall' cdr shall net entitle an officer to claim taxi charges from the Government.

BY ORDER OF  
GOVERNOR BALOCHISTAN

SECRETARY, SGA&ID  
GOVERNMENT OF BALOCHISTAN

The Controller,  
Government Printing Press,  
Balochistan, Quetta.

NO. EVEN DATED \_\_\_\_.

Copy forwarded to:-

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The Secretary to Goverament of Pakistan, Establishment Division, Cabinet Secretariat,  
Tslamabad.

The Chief Secretary to Government of Punjab, S&GAD, Lahore.

The Chief Secretary to Government of Sindh, S&GAD, Karachi.

The Chief Secretary to Government of NWFP, S&GAD, Peshawar. '  
The Additional Chic Secretary (Dev:), Planning & Development Department,  
Government of Balochistan, Quetta,

6, The Senior Member, Board of Revenue Balochistan, Quetta,

7, All the Administrative Secretaries to the Government of Balochistan Quetta\_\_\_\_

8 The Principal Seeretary to Governor Balochistan, Quetta,

9, All the Head of the Attached Departments in Balochistan.

10, All the Commissioners/Dy: Commissioncrs/Political Agonts in Balochistan,

11- The' Chairman, Balochistan Public Service Commission Quetta,

12. The Chairman, Balochistan Development Authority, Quetta,

13°ThéChairnan, Provincial Inspection Team, Balochistan, Quetta,

14, The Director General, Queita Development Authority, Quetta.

15, The'Accountant General Balochistan, Quetta.

16. The Private Secretaries to all the Provinginl Ministers/ Advisors Baln; Quetta.,

17, The Private Secretary (0 Chief Secretary, Balochistan, Quetta,

18, All Deputy Secretaries, Under Secretaries/Section Officers in SGA&ID Quetta.

19. The Controller, Balochistan House, Islamabad.

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Under Secretary (Transport)

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## SPECIMEN OF MOVEMENT REGISTER AnnexeA

Dae Tie Go Nowe © Debaila of Tapore of Meier Meter Milengel —Signalure Remus ahown in  
Bto igation of Jrumey Le. Journey ie, roading retding —Kilomet ofthe 'LPatol ievued.  
the Officer from Private oe hafere afer er Officer — 2.Gar nent fr nervinging ate,  
to Official, Journey Journey covered. 3 Any other event  
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Note: The Movement Register would be bound and its pages numbered.

LOG BOOK Annoxure-B  
(Outer Cover)  
Staff Car No.

Vehicle Log book Department

Panrl—Specitication (Page)  
Make Number.  
Chassis No.  
Year Manufacturing.  
Type of Body.  
Seating Capacity.  
Wumber of Cylinders.  
Horse Power. ye  
. Petrol Tank Capacity (Main Reserve)

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9. Tyres: — Size.  
Front

Pressure.  
Rear.

Signature of Officer who certified  
Correctness of the above cntrics

: Part T—Transfer (2) pages'  
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Date of transfer Signature of Officer Signature of Officer Dates  
" and the name of and.the name of  
Department by which Department by whom  
Boal transferred received  
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Paur [—Summary of Repairs exeouted and Purchases made (20 Pages)

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Date in — Particulars of Cost of Contingent Signature of Orece

Workshop repairs executed, repairs vouchers Number — in-Charge Staff Car.

out purchases made = ;

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[www.ezqanoon.com](http://www.ezqanoon.com)

12.

Paur IV—Records of Petsa! and Mileage (40 pages)

Ae & Opening "No. of Voucher Dalanse in Total Pemol  
Mionth balance in tank liters of No, and tank or the consumed during  
on the first day petrol Date last day of the the month  
of the month obtained month Column 2+3--5  
1 2 i 3 4. 5 : 6

Running Closing Mileage Average Signature of — Remarks.  
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meter reading. meterreading, during the per liter for Staff Cav.  
month the month

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Note:-- On closing of each month the following Certificate should be recorded by the Officer-  
in-Charge of the staff car:

"Certified that the petrol obtained during the month of was

consumed in Car Number. and in no other vehicle to the  
'hest of my knowledge and belief".

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REQUISITIONS SLIP TOR STAFF CAR -

Part 1

A staff car is required for, on from.

To 'for going to ge sie in connection with official'

private business.

Signature of the Requisitioning Officer

Officer-ineCharge

Transpoyty

[www.ezqanoon.com](http://www.ezqanoon.com)

PART I- To be used in Traiigpott Section Goveniitent Transport Duty Slip

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PART OL ~ To be completed Hy the Reduisioning Officer at

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Actual kilometer reading at the time ot release oa  
a Signature of Requisitioning Officer.

8) 'Sorial Nombre seiiis cased eeinieuiessaaecsabiee da Salted sev eadwennceeeasd

b) Date of Registration

c) Designation of Off

d) Date and Time at which required,

ø) Period [or which required...

Purpose for which required...

h) Registration wumber of Pool Car provided

i) Signatuys, of driver detaijled om lity... teeeeereeeenees



## Schedule VEHICLE ENTITLEMENT

A, Ministers/Secretaries

+ Cabinet Minister

2 Chief Secretary

3 Senior Member Board of Revenue

4 All Officers posted in Secretariat,  
Grade-19 & Above

5 OSDs in Grade 20 and above (With  
Prior approval of Chief Secretary and  
subject to availability

6 Deputy Secretary to C.S.

7 Private Secretaries to Ministers,  
Chief Secretary, ACS{Dev:) Secretary  
Finance, Secretary Home, Secretary  
SGASID and Principal Secretary to  
Governor.

B, Attached Departments

'1 Advocate General

2 Inspector General of Police

3 Chief Conservator of Forests

4 D.G. Environmental Protection Agency

5 Director General Agri: (Extension)

§ Director General. Agri: (Research)

7 Director General Livestock

8 Director Food

2 Director Colleges:

40 Director Secondary Education

11 Director Primary Education

12 Director Bureau of Curriculum and  
Enencion, a

41% Chairmen Text Book Board

14 Chairman BISE.,

46 Managing Director Education foundation

16 All Chief Engineers, CBW Department

17 All Chief Engineers, IPEPHE

48 Director Excise &-Taxation

19 Director General Local Govt:

20 Director General Health

21 Principal Bala Medical College

22 Civil Hospital, Quetta

23 MS Fatima Hospital TB Sanatorium

24 Director General Population Welfare

26 Director Social Welfare

26 Director Industries/Small Industries

27 Director Labour and Manpower

28 Chief Inspector of Mines

29 Chairman & Member Public Service  
Commission;  
90 DIG Anti Corruption Establishment  
91 Director Public Relations  
92' Member Services Tribunal  
93 Chairman & Members Provincial Inspection  
\*Jeamen" ea lke  
'\$4 Commissions  
\$5 DIG of Police »y:

36' Deputy Commissioners and Superintendents

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+-Chairman, BDAC  
2 Director Generals QDA

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## VEHICLE ENTITLEMENT

Ministers/Secretariat,  
Cabinet Minister

Chief Secretary

Senior Member Board of  
Revenue.

All Officers posted in  
Secretariat, Grade-19 and  
above (list attached)

OSDs in Grade 20 and above.  
(with prior approval of Chief  
Secretary and subject to  
availability)

Deputy Secretary to Chief  
Secretary

Private Secretaries to Ministers,  
Chief Secretary, Addl: Chief  
Secretary (Dev), Secretary  
Finance, Secretary Home,  
Secretary SGA&ID and  
Principal Secretary to Governor

Attached Departments if  
Advocate General,

Inspector General of Police  
Chief Conservator of Forests.

Director General Environmental  
Protection Agency

Director General Agriculture  
(Extension)

Director General Agriculture  
(Research)

Director General Livestock  
Director Food

Director Colleges

Director Secondary Education  
Director Primary Education

Director Bureau of Curriculum  
& Extension

Chairman Teat Book Board  
Chairman BISE

Managing Director Education  
Foundation

All Chief Engineers, C&W  
Department (list attached)

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POL Limit.

No limit on 4x4 vehicle, 250  
litre/month on Sedan

250 litre/month \*

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250 litre/month

200 litre/month

250 litre/month

200 litre/month

250 litre/month

-do-\*

250 litre/month

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-do-

-do-

48 Director Excise & Taxation 4 - 250 litre/month  
 19 Director General Local 1 . -do-  
 Government  
 20 Director General Health 1 - -do-  
 21 Principal Bolan Medical College | - -do-  
 22 MS Civil Hospital Quetta 1 -do-  
 23 MS Fatima Jinnah Sanatorium 1 -do-  
 24 Director General Population 1 -do-  
 Welfare  
 25 Director Social Welfare 1 - -do-  
 26 Director Industries/Small 4 - -do-  
 Industries  
 27 Director Labour and Manpower 1 - -do-  
 28 Chief Inspector of: Mines 1 - -do-  
 29 Chairman & Members Public 1 . -do-  
 Service Commission  
 30 DIG Anti Corruption 1 2 -do-  
 Establishment i  
 31 Director Public Relations 1 : -do-  
 32 Member Services Tribunal 1 \* -do-  
 33 Chairman & Members 1 - -do-  
 Provincial Inspection Team  
 34 Commissioners' al S| -do-\*  
 35 Deputy Inspector Generals of 1 - 250 litre/month  
 Police  
 36 Deputy Commissioners and 1 . -do-  
 Superintendents of Police.  
 c. autonomous Bodies. \* -do-  
 1 Chairman, Balochistan 1 - ' «do-  
 Development Authority  
 2 Director General, Quetta 1 . -do-  
 Development Authority  
 Managing Director, B-WASA 1 - -do-  
 4 Managing Director, LEIDA 1 : . -do-  
 5 Managing Director, Pasni Fish 4 : -do-  
 Harbour Authority  
 Notes

\* Extra POL, on actual, for tours by road  
 outside Quetta/Headquarters

\*\* will be entitled to draw touring vehicle from SGA&ID.  
 In cases of additional charge no extra vehicle to be  
 used; addl; post vehicles to be garaged.

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pics).  
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SORVIGTS AND GENORAL ADMINISTRATION

DOPARTMENT  
(PRANSPOR" SECTION)

SUMMARY FOR  
GRANT OF P.O.L, TO THE 88-17 AND BS-18 OFFICE

INTHE SERVICES AND, 'GENERAL ADMINISTRATION AND  
Nena eee 1. GE

D  
Subject:

tis submitted that Deputy Secretaries and Section Officers posted in the  
important Wings of the Servic és and General Administration and Finance Departments  
have to perform their duties in the afternoon /night as wellas during the holidays, Their  
services are always required | call, therefore, they were provided old vehicles to facilitate  
them and they are being provided the following POL on monthly basis for the official  
duties:-  
120 liters per month

i BS-18 nee  
080 liters per month.

ii. BS-17 Officers

es It is added thpt no read

lar ceiling for provision of POL to them has be}  
fixed. In order to regularipe the pagtj practice in youge in the public interest following?

ceiling of POL/CNG is proposed forithe officers as noted against each:-

i. Deputy Secretajies = POL 120 liters per month  
: per month  
oR  
CNG i) 150 Kgs per month

il) 10 liters petrol, per  
month (for starthye"  
cof vehicle)

At Section Officgra «= = POL 100 litera per month

per month  
oR  
90 Kys peg math.

10 Uters Pavel, ps.

3 Approval of the Hon'ble ChiefMintater te vollcited to the proposal contained  
in para-2/N above.

(Aut ZAHEER HAZARA) | Fee  
te SECRETARY ""  
CHIEF SECRETARY, —  
Y3s\* PssShe  
pono

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4. Finance Department supports the proposal  
Services and General Admn: Department as contained  
para-2 of the summary. This facility must be restrict!

only to those officers of B-17 whose job requireme;

really deserve 1t.

(MART OMZ ly i  
Finany réorivetdr

iss NW {18 Chief sedretary

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