

IN THE EXTRAORDINARY GOVERNMENT OF BALOCHISTAN
BALOCHISTAN GAZETTE, SERVICES AND GENERAL ADMINISTRATION
DEPARTMENT

(Regulations Section-II)

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Dated Quetta, the ____ May, 2024

NOTIFICATION

No.SOR-II(16)7/2024-S&GAD 247-312. In exercise of the powers conferred by Section 25 of the Balochistan Civil Servants Act, 1974 (Act No. IX of 1974), the Government of Balochistan is pleased to make the following rules regulating the recruitment to the Balochistan Secretariat (Law Department's Miscellaneous Posts) (BPS-16 and above)

Service, and prescribing conditions of service for the persons appointed thereto, namely:-

THE BALOCHISTAN SECRETARIAT (LAW DEPARTMENT'S
MISCELLANEOUS POSTS) (BPS-16 AND ABOVE)
SERVICE RULES, 2024

Service Rules No. X of 2024

PART-I-GENERAL

1. Short Title.— (1) These rules may be called "the Balochistan

Secretariat (Law Department's Miscellaneous Posts) (BPS-16 and above) Service Rules, 2024".

(2) They shall come into force at once.

2) Definitions.—(1) In these rules, unless there is anything repugnant in the subject or context,-

(a) "Act" means the Balochistan Civil Servants Act, 1974 (Act No.IX of 1974);

(b) "Appendix" means the Appendix annexed to these rules;

(c) "Appointing Authority" means the appointing authority as specified in rule 4;

(d) "Board" means a Board of Intermediate and Secondary Education established by law in Pakistan or any other educational authority or institution declared by Government in consultation with Commission to be a Board for the

purpose of these rules;

(e) "Basic Pay Scale (BPS)" means the Basic Pay Scale of a post as specified in

column 2 of the Appendix and such other post in the Service as may be specified by the Government from time to time for the purpose of these rules;

(f) "Commission" means the Balochistan Public Service Commission;

(g) "Department" means the Balochistan Law and Parliamentary Affairs

Department;

(h) "Government" means the Government of Balochistan;

(i) "Initial recruitment" means appointment made otherwise than by promotion or

transfer from another Service/ Department/Post;

www.ezqanoon.com Page 1 of 8

(i) "Post" means a post as specified in column 2 of the Appendix and such other post in the Service as may be specified by the Government from time to time for the purpose of these rules;

(k) "Provincial Selection Board" means a Board constituted by Government under rule 6-A of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009;

(l) "Recognized Institute" means any institute established by law in Pakistan or any other Institute declared by the Government in consultation with the Commission to be a recognized Institute for the purpose of these rules;

(m) "Recognized University" means any University established by law in Pakistan or any other University declared by the Government in consultation with the Commission to be a recognized University for the purpose of these rules;

(n) "Rules" means the Balochistan Secretariat (Law Department's Miscellaneous Posts) (BPS-16 and above) Service Rules, 2024;

(o) "Service" means the Balochistan Secretariat (Law Department's Miscellaneous Posts) (BPS-16 and above) Service; and

(p) "Subordinate Service" means the Balochistan Secretariat (Law Department's Miscellaneous Posts) (BPS-1 to 15) Service.

(2) Words and expressions used but not defined herein above sub-rule (1), unless

the context otherwise shall have the same meanings as assigned to them in the Act. 3

3. Eligibility of the Service.— (1)

No person who is married to a foreign national shall be eligible for appointment to the Service.

(2) The restriction imposed hereinabove sub-rule (1), may be relaxed by Government in case of a person who is married or proposed to marry a foreign national of any country recognized by the Government of Pakistan.

(3) The Service shall comprise of the posts as specified in column 2 of the Appendix and such other posts as may be determined by Government from time to time.

4. Appointing Authority Appointment to the posts in the Service shall be made by the appointing authority as specified in rule 4 of the Balochistan Civil Servant: (Appointment, Promotion and Transfer) Rules, 2009.

5. Method of Recruitment.—(1)

The appointment to the posts and Basic Pay Scale of the post in the Service shall be as specified in column 4 of the Appendix.

(2) All the posts for initial recruitment shall be filled from amongst the candidate

domiciled /local of Balochistan.

6. Age.— No person, who is less than 18 years or more than 28 years of age shall t
appointed to the Service by initial recruitment:

Provided that only the upper age limit may be relaxed in terms of rules 3 and 4 of the

Balochistan Government Initial Appointment to Civil Service Posts (Age and Relaxation of Upper Age Limit), Rules, 2012.

7. Qualification — (1) No person shall be appointed to a post and Basic Pay

Scale in Service by Initial recruitment, unless he possesses the qualifications prescribed for the post in column 3 of the Appendix.

(2) No person, not already in Government Service, shall be appointed to the Service unless he produces a certificate of character from the Principal / Academic Officer of the academic institution last attended and also certificates of character from two other responsible persons/gazetted officers, not being his relatives and who are well acquainted with his character and antecedents.

(3) No person shall be appointed by initial recruitment to the Service unless he is

declared to be physically fit by the Medical Board constituted by the Government for the purpose.

PART-III-CONDITIONS OF SERVICE

8. Probation A person appointed to a post in the Service on regular basis shall

remain on probation for a period as prescribed in rule 2-A of the Balochistan Civil Servants (Confirmation) Rules/2012.

vi

9. Confirmation.- After satisfactory completion of the probationary period, a civil

servant under rule 8; provided that he holds a substantive post,

and is in service or a post or a Basic Pay Scale as prescribed in

rule 20 of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009 and in rule 3 of the Balochistan Civil Servants (Confirmation) Rules, 2012.

rule 20 of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009 and in rule 3 of the Balochistan Civil Servants (Confirmation) Rules, 2012.

10. Seniority (1) The inter se seniority of the members of the Service appointed to the posts in the same Basic Pay Scale shall be determined as prescribed in rule 21 of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009 and in the Balochistan Civil Servants (Seniority) Rules, 2008.

11. Liability to Transfer and Serve.— The members of the Service shall be liable to—

(a) transfer anywhere in Balochistan; and

(b) to serve in any department of Government or any local authority or statutory body setup or established by Government:

Provided that where a member of the Service is required to serve in a post outside his Service or cadre, his terms and conditions of service as to his pay shall not be less favourable than those to which he would have been entitled, if he has not been so required to serve.

12. General Rules.— In all matters not expressly provided for in these rules, members of the Service shall be governed by such rules as have been or may hereafter be prescribed by the Government and made applicable to them.

13. Relaxation —Any provision of these rules, for reasons to be recorded in writing, may be relaxed in individual cases, if the Chief Minister is satisfied that a strict application of the rules would cause undue hardship to the individual concerned:

Provided that wherever such relaxation involves a question on which consultation with the Commission is mandatory, the Commission shall be consulted before the relaxation is made.

j 14. Delegation.—The Government may delegate all or any of its powers under these rules, to any officer subordinate to it.

15. Repeal— The Balochistan Secretariat (Law Department's Miscellaneous Posts) (B-16 and above) Service Rules, 2002 are hereby repealed.

BY ORDER OF
GOVERNOR BALOCHISTAN

CHIEF SECRETARY
BALOCHISTAN
The Chief Controller,
Printing and Stationery Department,
Balochistan, Quetta for publication
and provision of 20 copies of the Gazette.

No. Even. Dated. Even.

A copy is forwarded for information to:-

- The Senior Member, Board of Revenue Balochistan, Quetta.
- The Additional Chief Secretary (Dev:), GoB, P&D Department, Quetta.
- The Chairman, Chief Minister's Inspection Team, Quetta.
- The Principal Secretary to Governor Balochistan, Quetta.
- The Principal Secretary to Chief Minister Balochistan, Quetta.
- The Registrar, Balochistan Service Tribunal, Quetta.
- The Secretary, GoB, Law and Parliamentary Affairs Department, Quetta with reference to his letter No.Legis:4-137 /Law/2002/72 dated 234 April, 2024.
- 8. The Accountant General Balochistan, Quetta.
- The Additional Secretary (Staff) to Chief Secretary Balochistan, Quetta.
- 10. The Secretary, Balochistan Public Service Commission, Quetta.
- 11. The Deputy Secretary (Services-II)] S&GAD, Quetta.
- 12. All the Under Secretaries/Section Officers in S&GAD, Quetta.
- 13. The Private Secretary to Secretary S&GAD, Quetta.
- 14. The P.A to Additional Secretary (Regulations) S&GAD, Quetta.
- 15. The P.A to Deputy Secretary (Regulations) S&GAD, Quetta.
- 16. Master File.

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Secretary (Regulations-II) *

APPENDIX

{See Rules 2 (1) (b) 3 (3), 5&7 (1)}

Nomenclature and
basic pay scale (BPS)
of the post

Minimum qualification for
initial recruitment

Method of recruitment

Additional Secretary

cum Draftsman
(BPS- 19)

By promotion from amongst
the Deputy Draftsman (BPS-
18) possessing Bachelor's
Degree in Law (LL.B) with at
least seven (7) years' service
as such, on seniority cum
fitness basis;

OR

By transfer from amongst the
District Attorneys (BPS- 19)
having at least five (5) years'
experience in legislative
drafting.

Additional Solicitor By promotion from amongst
(BPS-19) the Deputy Solicitor (BPS-18)
possessing Bachelor's Degree
in Law (LL.B) with at least
seven (7) years' service as
such, on seniority cum fitness
basis;
OR

By transfer from amongst the
District Attorneys (BPS-19)
having at least five (5) years'
service as such.

Director-Cum-
Additional Secretary
(BPS-19)

By transfer from amongst the
District Attorneys (BPS-19)
having at least five (5) years'
experience in legislative

drafting and Parliamentary
Affairs matters.

Director (Codification)
(BPS-19)

By promotion from amongst
the Deputy Director
(Codification) (BPS-18)
possessing Bachelor's Degree
in Law (LL.B) with at least 12
years' service in BPS-17 and
above, on seniority cum
fitness basis;
OR

By transfer from amongst the
District Attorneys (BPS-19)
having at least three (3) years'
experience of Codifying the
law.

By transfer from amongst the
Assistant District Attorneys
(BPS-18) having at least one
year's service as such.

Deputy Director Cum
Deputy Secretary
(BPS-18)

Page 5 of 8

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Deputy
(Codification)
(BPS- 18)

Deputy
(BPS- 1g)

Deputy
(BPS-18)

Chief
(BPS- 18)

Senior
(BPS-18)

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Translator

(b)

Master's Degree in English
(at least second division) and
LL.B with three years
experience of _ legislative
translation from English into
Urdu.

Bachelor's Degree in
Law (LL.B) (at least in
Second Division) from a
Recognized University,
and

having at least five (5)
years' experience as
Practicing Advocate,
Preferably one year's

in drafting and having

(a) 50% by Promotion from
amongst the Assistant
Director (BPS-17) with at
least five (5) years'
service as such, on
Seniority cum fitness
basis; and

(b) 50% by transfer from
amongst the officers of
Science and Information

Technology Department
having five years'
experience in codifying
and uploading laws.

By transfer from amongst the
Assistant District Attorneys
(BPS-18) having one year's
experience in Legislative
Drafting. In case of non-
availability, the Post will be
filled by initial recruitment.

experience in legislative

registration with
Balochistan Bar
Council,

Bachelor's Degree in
Law (LL.B) (at least in
Second Division) from a

recognized University;
and

By transfer from amongst the
Assistant District Attorneys
(BPS-18). In case of non-
availability, the Post will be
filled by initial recruitment.

having at least five (5)
years' experience as
Practicing Advocate,
preferably one year's
experience in Solicitor
and having registration
with Balochistan Bar
Council.

By initial recruitment.

By promotion from amongst
the members of the service
holding the post of Librarian
(BPS-17) possessing Master's
Degree in Library ; and
Information Science with at
least five (5) years' service as
such, on seniority cum fitness
basis.

Master's Degree at least
in Second Division in
English Literature from
a recognized University;

By initial recruitment; and

By initial recruitment; and

in service training;
months from
Institute shall,

amounting for two

from a recognized
shall be mandatory,

(b) Having at least two (2)

years' experience of
translation from English

to Urdu

(Psi Officer | (a) Bachelor's Degree in
Law (LL.B) (at least in
Second Division) from a
recognized —_ University;
and

. having at least three (3)
years' experience as
Magistrate practicing as an
Assistant Magistrate; and
6 ' having valid registration
with Balochistan Bar
Council.

Publication Officer
(BPS-17)

By initial recruitment.

By promotion from amongst
the members of the Service
holding the post of Proof
Reader (BPS-16) possessing
BS in English with at least
three (3) years' service as
such, on seniority cum fitness
basis.

Assistant
(BPS-17)

Director

Master's Degree (at least second division) in Computer Science or BS Computer Science or BS (Information Technology) or BS. in Computer Engineering or BS (Software Engineering) from a recognized University.

By initial recruitment.

Librarian

BS in Library and
(BPS-17)

Information Science (at least in second division) from a recognized University and in addition the candidate having Bachelor's Degree in Law shall be preferred.

By initial recruitment.

Superintendent
(Codification)
(BPS-17)

By promotion from amongst the members of the Service holding the post of Assistant (Codification) (BPS-16) possessing LL.B Degree with at least three (3) years! service as such, on seniority cum fitness basis.

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Proof

(BPS-16) S in English at least in

second division from a
recognized University or
equivalent qualification
preferably six (6) months
experience as such.

Web Content Author

(BPS-16) Master's Degree (at least

second division) in Computer
Science or BS Computer
Science or BS (Information
Technology) or BS in
Computer Engineering or BS
(Software Engineering) from a
recognized University.
Preferably experience in
networking.

Bachelor's Degree in
Law (LL.B) from a
recognized University;
and

Assistant
(Codification)
(BPS-16)

having at least three (3)
months Office
Automation Certificate
in computer operations
from a recognized
Institute.

By initial recruitment, and

in service training for two
months from a recognized
Institute shall be mandatory.

By initial recruitment.

By initial recruitment.