

ANNEXURE 'C'

AZAD JAMMU AND KASHMIR AUQAF DEPARTMENT
DELEGATION OF POWERS RULES, 1961.

In exercise of the powers conferred under Section 19 of the Azad Jammu and Kashmir Waqf Properties Act, 1961, the Azad Government of the State of Jammu and Kashmir is pleased to make the following rules :-

1. Title and commencement:- (1) These rules may be called the Azad Jammu and Kashmir Augaf Department Delegation of Powers Rules, 1961.

(2) These rules shall come into force at once.

2. Definitions:- In these rules, unless the context otherwise requires, the following expressions shall have the meaning hereby respectively assigned to them, namely:-

(i) "Administrator" means the Administrator appointed by Government under Section 3 of the Azad Jammu and Kashmir Waqf Properties Act, 1960;

(ii) "Deputy Administrator" means the Deputy Administrator or Deputy Administrator appointed by the Government under Section 4 of the Act;

(iii) "Fund" means the Augaf Fund ;

(iv) "Government" means the Azad Government of the State of Jammu and Kashmir;

(v) "Manager" means the person appointed by the Administrator for the administration, control, management and maintenance of a waqf property and includes Deputy or Assistant Manager in independent charge of a waqf property;

(vi) "Act" means the Azad Jammu and Kashmir Waaf Properties Act, 1960, as amended from time to time.

3. Delegation of powers:- (1) Subject to the provision of the Act and the rules made thereunder the powers specified in column 2 of the Schedule appended hereto shall be exercised by the officer

mentioned against each in column 3 to the extent referred to in column 4 thereof.

(2) The above powers may at any time, be revoked by Government.

SCHEDULE

S.No. 'Nature of power delegated To whom delegated Extent of delegation

1 2 3 4

1. Powertoincurrecurring Administrator Recurring charge

9.

10. Power to pass order on the

expenditure out of the
Fund.

Power to incur non-
recurring expenditure
out of fund.

Power to sanction contracts

and sign all final and

Running bills of repairs.

Power to sanction the lease
of Waqf properties, for a
period not exceeding 3 years

-do-

-do-

-do-

Provided this is done by auc-

tion after due publicity and

at best available market rates.

Power to sanction excesses

-do-

over the sanctioned estimate.

Power to sign the travelling

a

allowance bills and salary bills

of officials including the
establishment of the waqf
properties taken over under

section 6 of the Act.

Power to sign payment orders
and cheques in payment of
all charges.

' Power to appoint clerical and

-do-

-do-

inferior establishment in posts
sanctioned for his own office

of Manager Waaf Properties
taken over under Section 6

of the Act.

Power to grant casual leave.

-do-

-do-

of contingent
nature upto Rs.
100/- in each case.
upto Rs. 250/- in
each case.

upto Rs. 500/- in
each case.

Full powers

Upto. 5 percent on
the estimated cost
in each case.

Full powers

In case of cheques
upto Rs. 2000/-

Full powers.

Full powers.

Full powers.

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S.No. Nature of power delegated To whom delegated - Extent of delegation.

application of contractors
for refund of their security

deposits.

11. Power to grant leave and -do- Full powers,
annual increments under the
Tules.

12. Power to recover arrears of — -do- Full powers.

rent and lease money, as
arrears of land revenue.

13. Power to order the sale -do- Full powers.
of dry or fallen trees in waqf
land.

14. Powers to sanction estimate -do- Upto Rs. 1000/-
for repairs, etc. to Waqf in case of original
buildings. works and upto

Rs. 500/- in case of
repairs.

15. Local purchae of stationery. -do- Rs. 100/- at a time.

16. Addition to repair instruments -do- Rs, 100/- at a time.

17. Hire charges of furniture. ~do- Rs. 100/- per
annum in each case.

18, Expenditure on rent of office -do- Full powers.
buildings approved by the
Administrator.

19. Electricity, water charges and -do- Full powers.
taxes.

20. Post and Telegraph charges. -do- Full powers.

21. Service postings. ~- -do- Fill powers.

22. Purchase or hire of type- -do- As per rules for
writers. . Government

offices.

23. Charges for printing at private -do- Rs. 200/- in each

presses. case.

Note:- The financial powers given above will be exercised by the Administrator subject to the provision in the sanctioned budget.

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