

THE [KHYBER PAKHTUNKHWA]TEXT BOOK BOARD
ORDINANCE, 1971.

> IKHYBER PAKHTUNKHWA]ORDINANCE NO. 1 OF 1971

PESHAWAR MONDAY, 29TH MARCH, 1971.

AN
ORDINANCE

PREAMBLE

SECTIONS

1. Short title, extent, commencement.
2. Definitions.
3. Establishment and incorporation.
4. Constitution of Board.
5. Chairman.
6. Disqualification, removal and resignation of Chairman and Member.
7. Meeting of the Board.
8. Controlling Authority.
9. Powers of the Controlling Authority.
10. Advisory Council.
11. Powers and duties of the Board and the framing of schemes.
12. Committee.
13. Officers and Servants.
14. Duties of Officers and Servants.
15. Recruitment & Conditions of Service and disciplinary powers .

1, Subs. Vide the Khyber Pakhtunkhwa Act, IV of 2011.

2, Subs. Vide the Khyber Pakhtunkhwa Act, IV of 2011.

20.
21.
22.
23,
24.
25.
26.
27.
28.
29.
30.

31.

Provided Fund or Pension.

Delegation of Powers to Chairman, Members etc.
Immunity of the Board and its employees.
Board to be the Local Authority.

Budget estimates.

Maintenance of Accounts.

Submission of yearly reports and returns.
Audit.

Regulations.

Powers of the Board to make Rules.
Validation.

Protection of acts and orders.

Repeal.

Succession.

Substitution.

SCHEDULE.

THE [KHYBER PAKHTUNKHWA]TEXT BOOK BOARD
ORDINANCE, 1971.

> IKHYBER PAKHTUNKHWA]ORDINANCE NO. 1 OF 1971
PESHAWAR MONDAY, 29TH MARCH, 1971.

AN
ORDINANCE
To provide for the establishment of the Province of }[Khyber
Pakhtunkhwa]
Text Book Board.

WHEREAS it is expedient to make arrangements for- Preamble

- (a) production and publication of —
 - (i) text books for Classes I to XII;
 - (ii) supplementary reading material relating to text books;
 - (iii) guide books for teachers;
- (b) production of reference and research material in respect of problems relating to schemes and preparation of text books; and
- (c) conduct of research in the field of curricula, text books and other reading material, in the manner hereinafter appearing;

NOW, THEREFORE, in pursuance of the Martial Law Proclamation of 25th March, 1969, read with the Provisional Constitution Order, and in exercise of all powers enabling him in that behalf, the Governor of the '(Khyber Pakhtunkhwa)' is pleased to make and promulgate the following Ordinance:-

1. (1) This Ordinance may be called the *[Khyber Pakhtunkhwa]Text Board Short title, Ordinance, 1971. extent and commencement.

1, Subs. Vide the Khyber Pakhtunkhwa Act, IV of 2011.

2, Subs. Vide the Khyber Pakhtunkhwa Act, IV of 2011.

3, Subs. Vide the Khyber Pakhtunkhwa Act, IV of 2011.

4 Subs. Vide the Khyber Pakhtunkhwa Act, IV of 2011.

5

Subs. Vide the Khyber Pakhtunkhwa Act, IV of 2011.

(2) It extends to whole of the'[Province of Khyber Pakhtunkhwa]except, the Tribal Areas.

(3) It shall come into force at once.

2. In this Ordinance, unless the context other-wise requires, the following expressions shall have the meanings hereby respectively assigned to them, that is to say-

- (a) "Advisory Council" means the Advisory Council constituted under this Ordinance;
- (b) "Board" means the *[Khyber Pakhtunkhwa] Text Book Board established under this Ordinance;
- (c) "Chairman" means the Chairman of the Board;
- (d) "Controlling Authority" means the Controlling Authority specified in section 8;
- (e) "Government" means the Government of the *[Khyber Pakhtunkhwa]
- (f) "Head of an Institution" means the Principal of an Intermediate College or the Headmaster or Headmistress School as the case may be;
- (g) "Institution" means an Intermediate college or School;
- (h) "Intermediate College" means an institution recognized for imparting instruction to Classes IX to XII and includes an institution imparting instruction to classes [X to XII];
- (i) "Member" means a Member of the Board, "[and includes the Chairman]:
- (j) "Prescribed" means prescribed by Regulations or Rules made under this Ordinance;
- (k) "Regulations and Rules" respectively means the Regulations and Rules made under this Ordinance;

Subs. Vide the Khyber Pakhtunkhwa Act, IV of 2011.

Subs. Vide the Khyber Pakhtunkhwa Act, IV of 2011.

Subs. Vide the Khyber Pakhtunkhwa Act, IV of 2011.

Ins. Khyber Pakhtunkhwa Ord.No.X of 1981, S/2.

BOO ON oe

Definitions

(1) "School" means an institution imparting instruction to all or any of the classes I to X and includes a school for handicapped children and any other school which Government may declare to be a school for the purposes of

this Ordinance.

3. (1) As soon as may be, there shall be established a Board to be known _ Establishment

and

a the "[Khyber Pakhtunkhwa]Text Board for carrying out the purposes of this incorporation.

(2) The Board shall be a body corporate, shall have power to acquire, hold and transfer property, shall have perpetual succession and common seal and shall by the said name use and be sued.

4. (1) The Board shall consist of — Constitution of the Board.

(i) "Tal Chairman appointed by Government by name or by designation on such terms and condition as Government may specify from time to time; and

(ii) *[b] such number of Members as Government may, from time to time, appoint.

(2) "[A] Member shall-

(a) Unless sooner removed by Government, hold office for a term of three years and shall be eligible for re-appointment for such further period or periods as Government may from time to time specify.

(b) receive such salary and allowance as Government may determine; and

(c) perform such duties as are assigned to him by or under this Ordinance,

or by the Regulations and Rules, made there under.

Subs. Vide the Khyber Pakhtunkhwa Act, IV of 2011.

Sub. the word "one", by Ordinance No.X of 1981.

Subs. ibid for the original clause.

FOR Ne

Subs.ibid for the word "Th¢").

(3) Every person appointed as Chairman or Member shall divest himself of any other directorship or other interest held by him in any corporation, company or concern which has dealings with the Board.

5. The Chairman shall be the Chief Executive Officer of the Board.

Chairman.

6. (1) No person shall be or shall continue to be Chairman or Member who- Disqualifications

(a) is or has at any time been convicted of any offence involving moral turpitude; or

(b) is or has at any time been adjudicated insolvent; or

(c) is found a lunatic or becomes of unsound mind; or

(d) is or has at any time been disqualified for employment in or dismissed from the service of Pakistan.

(2) Government may [after giving an opportunity of being heard, by order in writing, remove the Chairman or Member if he-

(a) refuses or fails to discharge or becomes, in the opinion of Government, incapable of discharging his responsibilities under this Ordinance; or

(b) has in the opinion of Government, abused his position as Chairman or Member; or

(c) has knowingly acquired or continued to hold without the permission in writing of Government, directly or indirectly, or through a partner, any share or interest in any contract or employment with or by or on behalf of the Board or in any land or property which, in his knowledge, is likely to benefit or has benefited as a result of the operations of the board.

(3) The Chairman or 7[a] Member may at any time resign his by tendering his resignation to Government.

7. (1) The Board shall meet at such time and place and in such manner as may be prescribed.

1. Ins. by Khyber Pakhtunkhwa Act.II of 1985 read with Schedule.

2. Ins. by Khyber Pakhtunkhwa Ord.No X of 1931.it was earlier deleted by Khyber Pakhtunkhwa Ord.NO.VII of 1979.

on, removal
and
resignation of
Chairman and
Member.

Meeting of the
Board.

1) The Chairman shall preside over the meetings of the Board. In the absence of the Chairman the senior Member as specified by Government will preside over the meeting.

(3) Two-third of the total number of Members shall be present to constitute quorum at a meeting of the Board:

Provided that where the Board is to consist of the Chairman and one Member, both the Chairman and the Member be Present to constitute a quorum.

(4) The Chairman and each Member shall have one vote, but in the event of equality of votes, the Chairman or, as the case may be, the Member presiding at a meeting shall have a second or casting vote.

(5) The minutes of every meeting of the Board stating among other things the names of the Chairman and the Member or Members, as the case may be, present, shall be drawn up and recorded in a Book to be kept for the purpose, and shall be signed by the person presiding at the meeting. Such book shall be open to inspection by the Chairman and the Members.

8. The Governor of the *[Khyber Pakhtunkhwa] or his nominee shall be the Controlling Authority of the Board.

9. (1) The Controlling Authority shall have the power to cause an inspection to be made by such person or persons as it may direct, of the offices, activities and funds of the Board, and to cause an enquiry to be made in like manner in respect of any matter concerning the Board.

(2) The Controlling Authority shall communicate to the Board the result of such inspection or enquiry and may advise the Board to take such action within such period as may be specified.

(3) The Board shall report to the Controlling Authority the action as it proposes to take or has taken on such communication.

(4) Where the Board does not within a reasonable time take action to the satisfaction of the Controlling Authority, the Controlling Authority may, after considering any explanation made by the Board, issue such directions as it thinks

1, Subs:by Khyber Pakhtunkhwa.Ord.No.X of 1981.

2, Subs.vide the Khyber Pakhtunkhwa Act,IV of 2011.

Controlling
Authority.

Powers of the
Controlling
Authority.

fit, and the Chairman shall comply with such directions.

(5) If the Controlling Authority is satisfied that any proceeding of the Board or the Advisory Council is not in conformity with this Ordinance, the Controlling Authority may, without prejudice to the foregoing provisions this section, by an order in writing annual such proceeding.

Provided that before making any such order the Controlling Authority shall, through the Chairman, call upon the Board or the Advisory Council, as the case may be, to show cause why such an order should not be made.

10. [1] The Board shall have an Advisory Council consisting of the following Advisory

as its members:

(i)
(ii)

(iii)

(iv)

(v)
(vi)
(vii)

(viii)

(ix)

(x)

Council.

the Chairman of the Board;

the Vice-Chancellor of University of Peshawar or his nominee;

"[**]the Voice-Chancellor of the'[Khyber Pakhtunkhwa]
Agricultural University or his nominee;

the Vice-Chancellor of the *[Khyber Pakhtunkhwa]
University of Engineering and Technology or his nominee;

the Vice-Chancellor of the Gomal University or his nominee;
the Director of Education (Schools), "(Khyber Pakhtunkhwa];
the Director Education (Colleges), °[Khyber Pakhtunkhwa];

the Director of Education (Federally Administered Tribal
Areas);

the Director of — Technical Education, [Khyber
Pakhtunkhwa];

the Chairman, Board of Intermediate and Secondary Education, Peshawar;

a RW ON oe

Subs. for original clause, (iii) to (xv) by (xv) by Khyber Pakhtunkhwa Ord. No. IX of 1982.

Subs. vide the Khyber Pakhtunkhwa Act, IV of 2011.

Subs. vide the Khyber Pakhtunkhwa Act, IV of 2011.

Subs. vide the Khyber Pakhtunkhwa Act, IV of 2011.

Subs. vide the Khyber Pakhtunkhwa Act, IV of 2011.

Subs. vide the Khyber Pakhtunkhwa Act, IV of 2011.

- (xi) One Principal of a College, nominated by the Controlling Authority;
- (xii) | One Headmaster/Headmistress of a High School, nominated by the Controlling Authority;
- (xiii) One Headmaster/Headmistress of a Middle School, nominated by the Controlling Authority;
- (xiv) One representative of the publishers, nominated by the Controlling Authority; and
- (xv) _ the Manager, Government Printing Press, Peshawar].

(2) The nominated members of the Advisory Council shall hold office for such period as may be specified by Controlling Authority, and they shall also be eligible for re-appointment.

(3) The quorum for a meeting of the Advisory Council shall be [eight].

(4) The functions of the Advisory Council shall be to advise the Board in the performance of the functions of the Board under this Ordinance.

(5) Government may frame Rules of Procedure to regulate the transaction of business by the Advisory Council. The Rules of Procedure may in particular provide for the following matters, namely:-

(i) appointment of the authority that may convene a meeting of the Advisory Council;

(ii) appointment of the person who shall preside over the meetings of the Advisory Council;

(iii) the manner in which and the authority by whom minutes of the meetings shall be recorded; and

(iv) any other matter considered necessary for the transaction of business by the Advisory Council.

11. (1) The Board may take such measures and exercise such powers as it considers necessary or expedient for carrying out the purposes of this Ordinance.

1 Sub.ibid for word "five".

Powers and
duties of the
Board and the
framing of
schemes.

(2)

Without Prejudice to the generality of the power conferred by the provisions of sub-section (1) the Board may for carrying out the purposes of this

Ordinance-

- (a)
- (b)
- (c)
- (d)

()

(3)

undertake any works,
incur any expenditure,
procure plant, machinery and material required for its use,

acquire by purchase, lease, exchange or otherwise any material or machinery or any interest therein, and

enter into and perform all such contracts as it may consider necessary or expedient.

In particular, the Board may prepare schemes pertaining to all or any of the following matters:-

(a)

(b)

implementation of the educational policies of Government in respect of the production and publication of text books, supplementary reading material and teaching aids;

arrangement for the publication of text books, for all stages and types of education and teacher's training courses as detailed here under, namely:-

(i) Primary Education;

(ii) Secondary Education ;

(iii) Intermediate Education;

(iv) teacher's training courses- J.V;S.V;C.T; Diplomas in physical Education, Diploma in Commerce, Diplomas in Arts and Crafts and Such other training courses as may be prescribed by Regulations;

(v) courses of English Medium Institutions;

(vi) education of handicapped children;

(vii) adult education;

(c)

d)

()

(g)

(h)

o)

(k)

o)

(m)

production of supplementary material relating to the text books for the stages and types of education enumerated under clause (b) above; production of reference and research material relating to the problems of curricula and preparation of text books;

the laying down of specifications of text books, for their preparation and publication;

control of the policy relating to (i) distribution of text books and other material, and (ii) appointment of agencies for this purpose in the [Khyber Pakhtunkhwa], so as to make the text books, and material available to the students well in time;

the holding of training courses for the writers of text books; preparation and publication of literature for adults;

preparation and publication of reading material on new developments in educational concepts and teaching methods and techniques;

Workshops and seminars and courses for effective use of text books and reading materials;

conduct of research in curricula, text books, other reading materials and teaching aids;

exhibition of text books and teaching materials;

maintenance of a library of.

(i) reference books;

(ii) text books;

(iii) maps, charts, diagrams and other documents of that nature;

(iv) educational journals and periodical literature on education

published in Pakistan and other countries;

1, Subs.vide the Khyber Pakhtunkhwa Act,IV of 2011.

(v) books and reading materials, other than the text books, which the Board may consider useful for fulfilling the

purposes and objects of this Ordinance.

(4) Every Scheme prepared by the Board under the last preceding sub-section shall be submitted to the Controlling Authority with full details as regards its purpose and financial implications and the manner in which it is to be executed.

(5) The Controlling Authority may approve, or disallow, or remit the scheme to the Board with its recommendation for further consideration.

(6) In the preparation and execution of any scheme the Board may seek and obtain advice from Directorate of Education of Board of Intermediate and Secondary Education or Institutions, who shall give advice and assistance sought to the best of their ability, knowledge and Judgment.

12. (1) The board may appoint such Committees as it may consider necessary.

(2) The constitution, functions, and duties of the Committee shall be such as may be prescribed by Regulations.

13. (1) The following shall be the officers of the Board:-

(a) Chairman;

(b) 1 [Members];

(c) Secretary; and

(d) Such other officers as may be appointed by the board with the approval of the Controlling Authority.

(2) The Board may, from time to time, within the limits of its funds and with the previous approval of the Controlling Authority, employ such officers and servants or appoint such whole-time or part-time experts or consultants as it may consider necessary for the performance of its functions on such terms and conditions as it may deem fit.

1, Subs for the word "Member" vide Khyber Pakhtunkhwa ordinance No.Xof 1981.

Committee.

Officers and
servants.

(3) Save as otherwise provided in this Ordinance or the Schedule, the Chairman may, in case of urgency, appoint for a period not exceeding six months such officers and servants as he may consider necessary:

Provided that every appointment so made shall be reported to the Board at its next meeting for information.

14. Subject to other provisions of this Ordinance the powers, duties and functions of the Chairman and [Members] shall be such as may be specified by the Controlling Authority, and those of officers and servants as may be assigned to

them by the Regulations or Rules or by the Chairman.

15. Subject to other provisions of this Ordinance, the Board shall prescribe such procedure for appointment, removal, dismissal, suspension, other disciplinary action and general conditions of the service of its officers (other than the Chairman

and * [Members] and servants it may consider necessary.

16. (1) The Board shall establish for the benefit of its employees such Pension or Provident Fund or both, as it may deem fit, in such manner and subject to such conditions as may be prescribed by Regulations.

(2) Government may, by notification, declare that the provisions of the Provident Funds Act, 1925 (Act XIX of 1925), shall apply to such fund, and on making of such declaration that Act shall apply accordingly as if the Board were Government and the said fund were the Government Provident Fund.

17. The Board may by a general or special order delegate to its Chairman, [Members] and other officers any of its powers, duties and functions under this Ordinance and subject to such conditions as it may think fit to impose.

18. The Chairman "[Members] officers and servants of the Board shall, when acting or purporting to act in pursuance of any of the provisions of this Ordinance, be deemed to be public servants within the meaning of section 21 of the Pakistan

Subs for the word "Member" vide Khyber Pakhtunkhwa ordinance No.X of 1981.

Subs. for the word "Member" by Khyber Pakhtunkhwa, Ord.No.X of 1981.

Subs. for the word "Member" by Khyber Pakhtunkhwa, Ord.NO.X of 1981.

Subs. for the word "Member" by Khyber Pakhtunkhwa, Ord.No.X of 1981.

BOO ON oe

Duties of

officers and

servants.

Recruitment &
conditions of
service and
disciplinary

powers.

Provident Fund
or Pension.

Delegation of
Powers to
Chairman,
Members etc.

Immunity of the
Board and _ its
employees.

penal Code, 1860 (Act XLV of 1860).

19. The Board shall be deemed to be a Local Authority under the Local Authorities Loans Act, 1914 (Act IX of 1914), for the purpose of borrowing money under the said Act, and the making and execution of any scheme under this Ordinance shall be deemed to be a work which such authority is legally authorized to carry out.

20. In the month of April each year the Chairman shall submit a statement of the estimated receipts and expenditure in respect of the next financial year for approval by the Controlling Authority.

21. (1) The Board shall Maintain complete and accurate books of accounts in such form as it may prescribe by Rules.

(2) The statement of accounts of the Board shall be submitted to Government once a year.

22. (1) The Board shall submit to the Controlling Authority, as soon as possible, after the end of every financial year but not later than the 30th September, a report on the conduct of its affairs for that year.

(2) The Controlling Authority may require may require the Board to furnish it with.

(i) any return, statement, estimate, statistics or other information regarding any matter under the control of the Board, or
(ii) a report on any such matter, or
(iii) a copy of any document in the charge of the Board, and the Chairman shall

comply with every such requisition.

23. The accounts of the Board shall be audited once in a year by such agency and in such manner as may be laid down by Government. Copies of the audit report shall be sent to Board and with the comments of the Board to Government, with a copy thereof to the Controlling Authority. The Board shall carry out any directive issued by Government for the rectification of irregularities, if any, pointed out in the

Board to be the
Local Authority

Budget
estimates.

Maintenance of
accounts.

Submission of
yearly reports
and returns.

Audit.

audit report.

24. (1) For the purpose of carrying into effect the provisions of this Ordinance, the Board shall have the power to make regulations, consistent with this Ordinance, on all or any of the following matters:-

- (a) the powers and duties of the officers of the Board;
- (b) rules of service including rules regulating disciplinary action, grant of leave and retirement of the employees of the Board;
- (c) constitution of Pension or Provident Fund or both for the benefit of the officers and servants of the Board; and
- (d) such other matters as may appear necessary for giving effect to the provisions of this Ordinance.

(2) The Regulations approved by the Board shall be submitted to Government and shall not take effect until they are approved by Government. Government may approve, or disallow, or remit them to the Board with its recommendations for further consideration.

(3) Notwithstanding anything to the contrary contained in this Ordinance, the Regulations set out in the Schedule shall, on the commencement of this Ordinance, be deemed to be the First Regulations framed by the Board under this section.

(4) The Regulations laid down by Government within six months of the date of commencement of this Ordinance shall become part of the Schedule.

25. The Board may, consistent with this Ordinance and the Regulations made thereunder, make Rules to carry out the purposes of this Ordinance.

26. No act or proceedings of the Board or the Advisory Council shall be invalidated merely by reason of the existence of a vacancy on the Board or the Advisory Council, or by reason of an irregularity in the appointment of any member of the Board or the Advisory Council.

27. No suit for damages or other legal proceedings shall be instituted against Government, the Controlling Authority, the Board, Advisory Council, or Chairman or member of the Board or member of the Advisory Council, or officer or employee

Regulations.

Powers of the
Board to make
Rules.

Validation.

Protection of
acts and orders.

of the Board in respect of anything done or purported to have been done in good faith in pursuance of this Ordinance and the Regulations and Rules made thereunder.

28. (1) The West Pakistan Text Book Board Ordinance, 1962 (West Pakistan Ordinance No. XLI of 1962), in its application to the '[Khyber Pakhtunkhwa]', is hereby repealed.

(2) Notwithstanding the repeal of the West Pakistan Text Book Board Ordinance, 1962, everything done, action taken, obligation or liabilities incurred, rights, assets or property acquired, persons appointed or authorized, jurisdiction or powers conferred, agreements made or contracts signed, recognition granted or notification or orders issued under any of the provisions of the said Ordinance or Regulations or Rules made thereunder, not inconsistent with the provisions of this Ordinance, or Regulations or Rules, made under this Ordinance, shall be continued, and, so far as may be, deemed to have been respectively done, taken, incurred, acquired, appointed, authorized, conferred, made, signed, granted and issued under this Ordinance and any document referring to any of the provisions of the said Ordinance, Regulations or Rules, shall, so far as may be, be considered to refer to the corresponding provisions of this Ordinance or Regulations or Rules made under this Ordinance.

29. All assets, property, rights and interests of whatever kind used, enjoyed, possessed, owned by, vested in, or held in trust by or for the Board established under the West Pakistan text Book Board Ordinance, 1962, and all liabilities legally subsisting against the said Board, shall to the extent of the share of the 7[Khyber Pakhtunkhwa], pass to the Board.

30. The expression "Board" as used in the West Pakistan Publication of Text Books (Regulation and Control) Ordinance, 1970 (West Pakistan Ordinance XX VII of 1970), shall in relation to the *[Khyber Pakhtunkhwa]mean the Board established under this Ordinance.

1, Subs.vide the Khyber Pakhtunkhwa Act,IV of 2011.

2, Subs.vide the Khyber Pakhtunkhwa Act,IV of 2011.

3, Subs.vide the Khyber Pakhtunkhwa Act,IV of 2011.

Repeal.

Succession.

Substitution.

SCHEDULE.

(See Section 24).

The First Regulations of the [Khyber Pakhtunkhwa]

Text Book Board

1. The Chairman shall exercise control over the office of the Board as its principal executive officer and shall do all acts to ensure that the officers and the staff properly perform the duties entrusted to them. In particular he shall.

2.

1) Write confidential reports on the work of officers in N.P.S. 15, and above and countersign in the confidential reports of the employees in Grade-14 and below;]

(ii) recommend to the Board any disciplinary action that he considers necessary against officers mentioned in clause (1);

3[(iii)] appoint employees in N.P.S. 14 and below;

(iv) _ take disciplinary action against employees in N.P.S. 14 and below.]

2. (1) The Secretary shall, subject to the control of the Chairman, be incharge

of the administrative sector of the office and shall cause the orders and decisions of the Board and the Chairman to be carried out.

(2) The Secretary shall take all possible steps to ensure that the funds of the Board are spent on the purpose for which they are provided.

(3) The Secretary shall cause to be prepared and submit to the Board for approval the annual statement of accounts and budget estimates.

(4) All meetings of the Board, the Advisory Council and the Committees shall be convened by the Secretary under the directions of the

1, Subs.vide the Khyber Pakhtunkhwa Act,IV of 2011.

2, Subs.vide Khyber Pakhtunkhwa Ordinance No.IX of 1982.

3, Subs. vide Khyber Pakhtunkhwa Ordnance No.IX of 1982.

Powers

duties of

Chairman.

Powers

duties of

Secretary.

and

the

and

the

Chairman. While preparing the agenda for a meeting of the Board, the Advisory Council or a Committee, the Secretary shall carry out the directions of the Chairman given in this respect and no items shall be placed on such agenda or be considered in the meeting without previous permission of the Chairman.

(5) The Secretary shall record the minutes and maintain the records the proceedings of the Board, the Advisory Council and the Committees.

(6) The Secretary shall conduct the official correspondence of the Board under the authority of the Chairman.

(7) All dues payable of the Board, and sums received by the Secretary, shall be credited without delay to the account of the Board in a Bank or Treasury approved by the Board.

(8) The Secretary shall perform such other duties as may be assigned to him by the Chairman.

(9) Notwithstanding anything to the contrary in these Regulations, the Board may assign to any other officer or officers such duties of the Secretary as it may deem necessary.

3. (1) The Advisory Council may recommend a scale of officers or Powers employees of the Board [in N.P.S. 15 and above]. The Advisory Council may function advise the Board on qualifications of officers and specialists or experts, their duties Council and conditions of appointments. ‘

(2) The Advisory Council shall-

(i) examine the annual budget and advise the Board thereon; and
(ii) review the financial position of the Board periodically and make recommendations to the Board for improving its finances.

(3) The Advisory Council may advise the Board on matters concerning schemes which may be proposed under section 11 of the Ordinance.

4. The Advisory Council may consider and advise the Board on all cases of Unsolicited advice.

advice and suggestions, received from the Education Department of Government, Board of Intermediate and Secondary Education and other Institutions in the

1, Subs vide Khyber Pakhtunkhwa Ordinance No.IX of 1982.

and

of

'Khyber Pakhtunkhwa].

5. (1) The Board shall appoint a whole time officer as Internal Auditor or Accounts Accounts Officer for the purpose of checking the bills to be paid from the funds of audit.

the Board and maintaining accounts. No expenditure shall be made from the funds of the Board unless the bill for its payment has been checked by the Internal Auditor in conformity with the provisions of this Ordinance, and the Regulations and Rules made thereunder.

(2) The statement of accounts of the Board signed by the Secretary and the Internal Auditor or Accounts Officer shall be submitted to the Controlling Authority and Government within six months of the closing of the financial year.

(3) the accounts of the Board shall be audited once a year in conformity with the provisions of this Ordinance, the Regulations and Rules made thereunder, by Auditors appointed by Government for this purpose. It shall be the duty of the Secretary to move Government well in time to appoint the Audit Agency in the first instance.

1, Subs.vide the Khyber Pakhtunkhwa Act,IV of 2011.

and